



LANCASTER BIBLE COLLEGE
CAPITAL SEMINARY & GRADUATE SCHOOL

2023 Annual Campus Security Report

-
- *LANCASTER, WASHINGTON DC, & PHILADELPHIA LOCATIONS*
 - *SAFETY POLICIES & CRIME STATISTICS*
 - *SEXUAL MISCONDUCT & TITLE IX POLICY*
 - *ALCOHOL & DRUG ABUSE POLICY AND PREVENTION*
 - *ANNUAL FIRE SAFETY REPORT*
-



Public Safety Department
Lancaster Bible College | Capital Seminary & Graduate School
717.560.8247
publicsafety@lbc.edu

This annual report is intended to be used by Lancaster Bible College | Capital Seminary & Graduate School (LBC) students, staff, faculty, and visitors. It provides useful information and references for issues relating to campus safety, defines types of crimes that may occur, suggests safety tips, and identifies related safety programs and resources to promote a safe and secure environment. Safety is ultimately the responsibility of individuals, and their cooperation is essential to improve security for everyone. This report is published each year by October 1 to meet the requirement of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act) to publish an annual security report. The Public Safety Department works with many other departments on campus, such as the Office of Student Affairs; Office of Residence Life; Institutional Effectiveness; and Human Resources, to compile this information. This report is also intended to meet the requirements of the Higher Education Opportunity Act to publish an annual fire safety report. Additional hard copies of the report may be obtained by completing emailing the Public Safety Department at publicsafety@lbc.edu. Additional hard copies are also available to walk-in customers at the Public Safety Department Headquarters (located within the Student Center, on the Lancaster Campus).

Quick Reference

LBC Emergency Telephone Numbers

LBC Public Safety.....717.560.8247

*All Emergencies.....Dial 9.1.1

*Life threatening emergencies at all locations should be immediately reported to local authorities via 911, with an immediate follow-up notification to LBC Public Safety and the local LBC site director.

Other Crime Reporting Options (nonemergency)

LBC Public Safety.....717.560.8247

LBC Public Safety Administration....717.560.8200 X5326

Title IX Coordinator.....717.560.8257

Office of Student Affairs.....717.560.8240

Office of Residence Life.....717.560.8200 X5512

Human Resources.....717.560.8257

On-Campus Confidential Resources for Help

Counseling & Career Center (C3)....717.560.8200 X5581

The Health & Wellness Center

(Student Health Services).....717.560.8215

Other Important Numbers

College Operator.....717.569.7071

Safety Escort Service.....717.560.8247

Motorist Assistance Program.....717.560.8247

Ally Center-

Disability Services.....717.569.7071 X5383

Academic Mentoring.....717.569.7071 X5389

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Public Safety Department

The Public Safety Department (PSD) can be contacted 24 hours a day by calling (717)560-8247 or extension 8247 from an on-campus phone. Questions and concerns with Public Safety should be addressed to the Director of Public Safety at (717)560-8200 ext. 5338. If the director is not in his office, a message should be left. Medical emergencies are handled by the Health & Wellness Center Nurse (717)560-8215 or ext. 8215 from a campus phone. Medical emergencies after the Health & Wellness Center is closed should be handled by calling 911 & Public Safety at (717)560-8247. Maintenance/Custodial emergencies should be reported to (717)560-8248.

Although the Public Safety Department is not a police department and has no sworn officers, it derives its authority from the following: Title 22, Pennsylvania law regulating private detectives and security agencies; Title 53, Municipal Police Training and Education Act, Section 2161 through 2171; Title 71, Section 646, Administrative Code of 1929; and Amendment 246.1 to Code of 1929 defining campus police powers and duties. Public Safety does not have the power of arrest but does exercise its power to detain. Staff security personnel are authorized by the College to carry firearms but must first be certified under Act 235 to do so. The office does not have a formal Memo of Understanding (MOU) with local law enforcement agencies; however, it does maintain a working relationship with all law enforcement agencies holding jurisdiction over all LBC sites and accomplishes this by reporting all required crimes limited to their jurisdiction.

The College employs a full-time Director, full-time Assistant Director, full-time Night Shift Supervisor, 2-3 part-time communications officers, and 15-20 part-time patrol officers, who are all under the supervision of the Vice President for People & Culture. Public Safety maintains two security offices and the security force operates on a 24-hour, seven-day-a-week, 365 days of the year schedule. The Director, Assistant Director, & Communications Officers (Dispatcher) are typically available in the Public Safety administrative offices located in the Student Center M-F 8am-430pm. During the evenings and overnights, security officers work out of the Public Safety Station located next to the Good Shepard Chapel. All officers are assigned to patrol student housing facilities and all buildings on the Lancaster campus. Extra officers are employed for special events. For large special events or as necessary; the College at times, contracts with local law enforcement, PA State Constables, & local EMS providers to be on-site.

Patrol officers receive classroom, on-line, and on-site job training in the following areas: First Aid/CPR and AED, fire safety, report writing, suspicious activity reporting, workplace security awareness, verbal de-escalation, interviewing victims and witnesses, terrorism awareness, and safety as it relates to the goals of the College.

Each patrol officer is responsible for ensuring the protection and safety of both people and property. The officer accomplishes this by properly checking all doors and windows within his/her area of responsibility and by reporting any suspicious or unusual activities. Officers are responsible to report maintenance-related security problems such as malfunctioning locks,

broken windows, or burned-out lights. They also issue vehicle citations for parking and traffic violations. Officers maintain a written daily report of rounds that includes any problems encountered during their shift. These are later reviewed by the director and supervisors and put on file.

Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Public Safety and Physical Plant utilize CPTED (Crime Prevention Through Environmental Design) assessments to prioritize facility and landscape changes. Public Safety regularly patrols campus, completes safety surveys, and reports malfunctioning lights and other unsafe physical conditions to the Physical Plant Department for correction. Other members of the College community are helpful when they report equipment problems to Public Safety or to Physical Plant. Maintenance of our Washington DC, & Philadelphia locations are handled by the on-site building management company and reports of needed repairs are sent through the site Director or front desk personnel.



Access to Campus Facilities

During business hours, the College (excluding housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non-business & non-event hours, access to all College facilities is by key, if issued, access card, or by admittance via Public Safety or Residence Life staff. Non-Lancaster locations are maintained via contracted services and reported by on-site College staff.

Security of Residence Halls

Lancaster Bible College has over 400 resident students. All College housing is single sex or married couples. Access is controlled through computerized access ID cards and metal keys

issued to the student. Entrance to most student's suites and individual rooms are gained through a metal key. All windows have locking devices. Entrances and parking lots are amply lit.

- **Vacation/Holiday Periods**

Security coverage remains uninterrupted during these times.

- **Guests**

Visitors are not admitted to the residence halls without prior approval from the resident director or a resident assistant. Approved guests must be always accompanied by a resident student. All overnight guests must register with the resident assistant/resident director.

- **Fire Alarm Systems**

Fire alarm systems are in all residence halls and monitored 24 hours a day by an alarm monitoring service. In the event of a fire, the alarm monitoring service automatically dispatches the fire department.

Educational Programs

The entire community life program of the College is directed and planned by the Office of Student Affairs & the Office of Student Success. Each residence site is supervised by a resident director. In addition to the resident directors, all residential areas of the College are also staffed by student resident assistants/advisors (RA). The RA to student ratio is approximately 1:16. Education relating to security measures begins with the resident life staff. Public Safety staff train resident life staff concerning security matters at the beginning of the fall semester with ongoing reviews throughout the academic year. Security and emergency procedures are reviewed, drills are conducted, and a list of emergency telephone numbers is distributed.

At the beginning of the semester, residence life staff are responsible to meet with new and returning students to explain security and safety procedures. Regulations outlined in the Student Handbook are reviewed and emergency information such as propping open entry doors, locking personal dorm rooms, crime prevention, and the location of fire extinguishers and alarms is discussed. During freshman orientation, the Office of Student Affairs, Public Safety Department, & People & Culture Department conduct a safety seminar required for all freshman students. This seminar covers bystander intervention, definition of consent, Title IX, and general safety information and tips.

During athletic pre-season orientation, Campus Crime Prevention, Sexual Assault Prevention, and Title IX is covered with all athletes by the Athletics Department and Public Safety. Public Safety, C3, Student Care, Health Services, Student Affairs, Peer Wellness, Foundation Mentors, Resident Assistants, and People & Culture offer safety, crime prevention, and primary

prevention programming, seminars, informational emails or posters, discussions and more throughout the year.

The College also utilizes an online learning management system with primary prevention programming and refresher courses accessible on-demand by employees and students. All new students are required to complete primary prevention training courses as part of their LBC100 – Foundations class curriculum.

Throughout the school year, security reminders and updates are published in Chapel, electronic announcements, bulletin boards; on the College’s website; and in special alert e-mail messages. Changes in procedures are typically announced through the student mailbox system & student email messages. Residence hall meetings, chapel sessions, and crime prevention awareness seminars provide further instruction relating to LBC public safety. Informational pamphlets and booklets are available at the Public Safety Administrative Offices.

An on-demand recording of recent dating violence, abuse, domestic violence, and stalking awareness & prevention training is available on the student portal linked below:

- <https://mediacenter.streammonkey.com/5e444fcda6d24/5e4d9960d07d1/5e587c75085d2?video=true> (The training begins at 21:47.)

Any student who feels threatened in any situation is strongly encouraged to contact local police, or either a resident assistant or Public Safety officer immediately.

Public Safety presents an overview of safety on campus & crime prevention to new employees during employee orientation as well as on-demand online courses. Employees have access to and are encouraged to attend crime prevention and safety presentations throughout the academic year.

Policies and Procedures

- **Reporting of Criminal Offenses**

To report a crime, contact Public Safety by dialing 8247 from any campus telephone or (717)-560-8247 from any off-campus telephone. Local law enforcement may be reached by dialing 911. A crime may also be reported in person to a Public Safety staff member or to any resident assistant or director. Any member of the LBC community has the right to notify local law enforcement of a crime. Public Safety staff will gladly assist with contacting the local law enforcement when requested. It is important that crimes are reported in a timely, accurate fashion to Public Safety and/or local law enforcement.

Reporting Options:

- Calling Public Safety at 717.560.8247.
- In person at any of our office locations or to any of our patrol officers.

- Online incident reporting forms located on the student or employee portals.
- To any campus employee designated as a Campus Security Authority or Responsible Employee as defined in the Clery Act or Title IX.
- Through the free College safety app; LiveSafe.
- Through the incident report form on the LBC student or employee portal.
- To the Title IX Coordinator or Deputy Coordinator.
- To the site director for alternate LBC locations.
- Directly to local law enforcement.

- **Anonymous Reporting of Criminal Offenses**

A crime may be reported anonymously by calling Public Safety at 717-560-8247 and advising one of the Safety staff members of the information you have regarding a crime. Crimes/incidents may also be reported via the online incident report form on the student or employee portal of the main website www.lbc.edu. Additionally, anonymous reports may be made through the College's free safety app, LiveSafe.

- **Voluntary, Confidential Reporting**

A victim or witness of a crime who does not want to pursue action within the College system or the criminal justice system may wish to consider making a confidential report to the Public Safety Department. With permission from the individual, the Director of Public Safety can file a report on the incident while keeping the individual's identity confidential. In this way the College can protect the safety of students and employees. Incidents reported in this way are counted and disclosed in the annual crime statistics for the College.

- **Off-Campus Crime**

If the Manheim Township Police Department (MTPD) or Lancaster City Police Department (LCPD) are contacted about criminal activity occurring off-campus involving LBC students, MTPD /LCPD may notify Public Safety. However, there is no official MTPD/LCPD policy requiring such notification. Students in these cases may be subject to arrest by MTPD/LCPD or other applicable law enforcement agency and College judicial proceedings through the Office of Student Affairs.

- **Daily Complaint and Incident Logs**

The Public Safety Department maintains a daily electronic log reflecting complaints and incidents which have occurred at Lancaster Bible College's main campus in the prior 30 days. These electronic logs are updated daily and retained in the administrative Public Safety Offices located in the Student Center. They may be reviewed by contacting the Director of Public Safety at (717)560-8200, extension 5338, Monday through Friday, 8 a.m. to 4 p.m.

- **Timely Warnings**

In the event a situation arises, either on or off campus, that, in the judgment of the Director of Public Safety, constitutes an ongoing or continuing threat, a campus-wide "timely warning" will be issued. This warning will be appropriate to the circumstances and may be issued to students,

faculty, and staff through the College e-mail system, telephone, Alert LBC system, cell phone text messaging, alarm, personal (room by room) communication, or a combination of these.

Depending on the circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Public Safety Department may also post a notice on the College website and social media. Anyone with information warranting a timely warning should report the circumstances to the Public Safety Department by phone (717)-560-8247 or in person at the Public Safety station to the east of the Good Shepard Chapel, or to the PSD administrative offices in the Public Safety Building.

- **Missing Student Notification**

Reports regarding any student living in on-campus housing who has been missing for 24 hours or more must be referred immediately to the Public Safety Department at (717)560-8247. Students living in on-campus housing are encouraged to identify a contact person(s) whom Public Safety, in conjunction with the Office of Student Affairs, will attempt to notify if a student is determined to be missing. Students may confidentially list these individuals as an emergency contact by email to the Director of Public Safety at rwegman@lbc.edu or via an online form on the student portal. Only authorized campus officials and law enforcement officers, in furtherance of a missing person investigation, may have access to this information. Even if a student has not registered a contact person, local/state law enforcement will be notified. If the missing student is less than 18 and not emancipated, LBC will attempt to notify a custodial parent or guardian.

- **Emergency Response & Evacuation Procedures**

Confirmation of a significant on campus emergency or dangerous situation involving an immediate threat to the health and/or safety of students/employees, should be immediately reported to the Public Safety Department by calling (717)560-8247 or on campus extension 8247. LBC will, considering the safety of the community, determine the content of the notification and initiate the emergency notification system; unless the notification will, in the judgment of college authorities, compromise the efforts to assist victims or contain, respond to, or otherwise mitigate the emergency. Public Safety will take the primary lead in confirming a significant emergency exists, in conjunction with the Campus Emergency Response Team (CERT). The CERT will convene and determine who should be notified, the content of the notification and then initiate the notification system. The CERT is led by the Director of Public Safety and consists of several Administrative & Cabinet level positions. Emergency information will be disseminated via one or more of the following: the College e-mail system, telephone, cell phone text messaging, alarm, outdoor siren, personal (room by room) communication, or a combination of these. LBC evaluates & tests its procedures annually, via a table-top exercise, drill, or live exercise, announcing the results of the tests utilizing the campus notification systems.

Students & employees should familiarize themselves with [Crisis Response Procedures & Evacuation Procedures](#) located on the student & employee online portals, on the LiveSafe app, in classrooms, residence halls, and strategically placed in other locations on campus.



CRISIS RESPONSE PROCEDURES

Campus safety is a responsibility we all share. All of us play a crucial role in keeping students, guests, faculty, and staff safe on campus.

- 1 **Enroll in ALERT LBC.** Ensure that you are signed up for ALERT LBC and that your contact information is up-to-date. This is the best and fastest way to get information in an emergency. Emergency situations develop and change quickly. ALERT LBC keeps you informed as things change.
- 2 **Plan Ahead.** The time to think about what you would do in an emergency is now. Please take a few minutes to read through these procedures and consider how you would respond.
- 3 **Know 2 Ways Out.**
- 4 **See Something, Say Something.** Reporting crimes, suspicious behavior, and safety concerns to Public Safety helps to keep us all safe. Program 717.560.8247 into your cell phone and don't hesitate to make a request.
- 5 **Always Carry Your LBC ID.** In an emergency, you may find yourself locked out of your building or area as some doors may lock to keep intruders out. Carrying your ID will enable you to identify yourself to first responders as a member of the LBC community.

 **(911) use 9-911 from LBC phones**
Public Safety 717.560.8247

Health Services 717.560.8215
Physical Plant 717.560.8288
Lancaster County Crisis Intervention 717.394.2631
LBC Counseling & Career Center (C3) 717.560.8200 ext. 5581
Lancaster 24hr Sexual Assault Hotline 717.392.7273

SECURE-IN-PLACE



Lockdown

- If outside, seek cover in the nearest unlocked building.
- If buildings are locked, continue to move away from the danger.
- Once inside, find an interior room and lock and/or barricade the doors.

Hide

- Turn off lights, silence phones, and move away from windows.

Wait

- Await further instruction from ALERT LBC and emergency personnel.
- Do not leave until an "all clear" is received.

*Qualifies for any act or threat of violence.

SUICIDE THREAT



Viable Threat – Call the Crisis Hotline Lancaster County Crisis Intervention at 717.394.2631

FIRE



If you discover a fire:

RACE

Rescue/ Remove anyone in immediate danger on your way out of the building.

Activate the fire alarm and call 9-911 (911).

Confine the fire (close the door).

Evacuate to the evacuation site and report in to the facility monitor. Someone must notify Public Safety.

PASS (for fires smaller than a small trash can)



Pull the pin

Aim the nozzle at the base of the fire

Squeeze handle

Sweep from side to side

*Notify Public Safety & Physical Plant.

*If the fire is not extinguished, RACE!

CIVIL DISTURBANCE/ DEMONSTRATION



Call the police at 9-911 (911) and Public Safety at 717.560.8247 immediately.

- Notify your supervisor and facility monitor as appropriate.
- Remain calm and wait for instructions from the Police.
- Do not attempt to conduct crowd control measures or to intervene unless instructed to by the Police.
- Evacuate the area or building as directed by the Police/Public Safety.

*If there are any signs of violence immediately evacuate the area, call 9-911 (911), and follow procedures for Secure-in-place or Active Shooter.

ACTIVE SHOOTER SIMPLIFIED RESPONSE



Run

- Have an escape route and plan in mind.
- Leave your belongings behind.
- Keep your hands visible.

Hide

- Hide in an area out of the shooter's view.
- Block entry to your hiding place and lock the doors.
- Silence your cell phone

Fight

- As a last resort and only when your life is in imminent danger.
- Attempt to incapacitate the shooter.
- Act with physical aggression and throw items at the active shooter.

Call 9-911 (911) and Public Safety as soon as it is safe to do so.

MENTAL HEALTH CRISIS



- If you are in contact with someone who appears to be an immediate threat to his or her own safety or that of others, please call 9-911 (911) and Lancaster Crisis Intervention at 717.394.2631.

Crisis Situations Include:

- Stated intention to commit suicide or inflict serious harm to self.
- Stated intention or obvious behavior indicating an imminent threat to harm others.

Non-Emergency Situations Include:

- Individual does not pose an immediate threat to self or others, but exhibits behavior revealing a potential for harm may be referred to:
 - Lancaster County Crisis Intervention 717.394.2631
 - LBC Counseling & Career Center (C3) 717.560.8200 ext. 5581
 - Office of Student Life 717.560.8240



SEVERE WEATHER

Take Shelter

- Follow instructions communicated via Alert LBC or local media weather alerts.
- Identify areas of refuge.
- Follow evacuation routes for buildings.
- **Tornadoes** – go to lowest floor of building, interior rooms, away from windows.
- **Earthquakes** – take cover under interior doorways or heavy furniture – If outdoors, move away from buildings, and high structures or overhead wires.
- **Thunderstorms and hail** – seek shelter immediately.



HAZARDOUS MATERIAL ACCIDENTS

Evacuate Effected Area

Call

- Call 9-911 (911) immediately.
- Contact Public Safety 717.560.8247 and Physical Plant 717.560.8288



MISSING STUDENT

Call

If a student is missing from the college or a parent reports that a student has not returned home, do not release any information to the media and notify:

Public Safety 717.560.8247



SEXUAL ASSAULT

1. Attend to the victim.
2. Preserve evidence on victim (ie. No taking a shower, nothing to drink, no brushing teeth or removing any clothing).
3. Secure and protect the crime scene.
4. Call Public Safety 717.560.8247

MEDICAL EMERGENCY RESPONSE



If a serious injury or illness occurs, immediately call 9-911 (911). Try to have someone escort emergency medical services (EMS) personnel to the scene. Remain calm.

- 1. Assess** - Is this serious?
- 2. Alert** - Call 9-911 (911)
- 3. Attend**
 - Keep the injured person still and comfortable. Do not move the victim unless he or she is in immediate danger.
 - Check the victim's breathing and pulse. If you are trained and it is necessary, perform CPR or use an AED.
 - Control serious bleeding by applying direct pressure to the wound.
 - In case of a minor injury or illness, provide first aid care.
 - Stay with injured person.

*Contact LBC Public Safety 717.560.8247 (24-7) and LBC Health Services 717.560.8215 (M-F 8 am-4 pm).

Non-emergency medical issues can be reported to Health Services in person or via phone (717.560.8215) M-F, 8 am-4 pm.

POLICY FOR THREATS OF SOCIAL DISRUPTIONS - NON VIOLENT

Call Public Safety or 9-911 (911)

CAMPUS RESOURCES

Several offices on campus can assist you in dealing with disruptive, threatening or violent students.

- **Counseling & Career Center (C3)** is available to consult with you about students who are of concern to you, perhaps because they appear to be at risk to others or themselves.
Hours: Monday-Friday, 8:30 am-4 pm
P: 717.560.8200 ext: 5581 | E: C3@lbc.edu
- **Department of Public Safety** can dispatch officers to respond to immediate threats. They can work with you to help create a safe office, department or classroom. They also can consult with you regarding persons who are not LBC students.
P: 717.560.8247 | E: publicsafety@lbc.edu

BOMB THREAT


☎ Potential threat received via phone call:

- 1. STAY.** Stay calm, stay on the phone with the caller as long as able to.
 - Ask detail questions:
 - When is the bomb going to explode?
 - Where is the bomb?
 - Did you place the bomb?
 - Why?
 - Where are you calling from?
 - What is your name?
 - What is your address?
- 2. CALL.** Call 9-911 (911) immediately
- 3. ALERT.** Alert Public Safety, your supervisor, & facility monitor for affected building.
- 4. DOCUMENT.** This will help investigators immensely.
 - Record exact time of call and caller ID if available.
 - Write down anything you gathered from the call including answers to the detail questions.
 - Describe voice, sounds heard, tone, accent, speed of speech, background noises.

☎ **Potential threat left on voicemail:** treated with the same urgency as a phone call. Do NOT delete the voicemail. Follow steps 2-4 above.

✉ **Potential threat received through threatening email or message:**

- 1. CALL.** Call 9-911 (911) immediately.
- 2. ALERT.** Alert Public Safety and your supervisor.
 - Do NOT delete the email or forward the email.
 - Forward the email only as directed by public safety officers or local authorities.

✉ **Potential threat received through via hand-written threat:**

1. Once a threat is recognized, unnecessary handling should be avoided. We need to preserve evidence such as postal marks, handwriting, fingerprints, etc.
- 2. CALL.** Call 9-911 (911) immediately.
- 3. ALERT.** Alert Public Safety and your supervisor.

*Every threat should be treated as real and serious until local authorities tell us otherwise.

- **ALERTLBC Emergency Notification System**

LBC has implemented an emergency notification system called ALERTLBC, which will enable fast and efficient dissemination of critical information to students, faculty, and staff of the Lancaster Bible College | Capital Seminary & Graduate School community.

Within minutes, ALERTLBC allows the Public Safety Department to send alerts through text messaging, push notification through the LiveSafe app, voice calls, voicemail, social media posts, website posting, and e-mail to numerous devices, such as mobile phones, and e-mail accessible devices. This system provides LBC students, faculty, and staff with an additional layer of security and protection for emergency response.

ALERTLBC is designed to provide emergency information regarding situations that constitute an ongoing threat to the LBC community, such as an armed suspect on the loose, active fire or credible bomb threat, to name a few situations. An “all clear” message will be sent once an emergency is stabilized and it is deemed to be safe to resume normal activity. Alerts are not meant to be news releases regarding incidents that may have occurred or do not amount to an ongoing threat.

The effectiveness of this emergency notification system depends upon individuals providing accurate and up-to-date personal contact information.

For further assistance and more information about this system, please visit the online student & employee portals or stop by the Public Safety Office.

ALERTLBC is an emergency alert of an ongoing threat to the campus community; however, the Public Safety Department may utilize the emergency notification system for two additional types of advisories:

Public Safety ADVISORY is a message for incidents that may impact College operations, such as a major power outage or traffic disruptions.

Campus Weather ADVISORY is a message announcing severe weather, such as a major snowstorm, in which the College may delay, adjust, or cancel classes and/or operations.

- **Weapons Policy**

Guns, knives, switchblades, weapons, firearms, and any projectile devices (including but not limited to toy, air, pellet, paintball, BB guns or any homemade device) are not to be brought to campus for any reason. Multi-tools with a blade no longer than three inches that are stored appropriately and utilized for their designed use are permitted at the discretion of the Associate Dean of Student Affairs.

Student Responsibility

The cooperation of the entire campus community is critical to the safety and protection both of individuals and property. It is essential that everyone follows established regulations and takes simple precautions to avoid problem situations.

1. ALWAYS lock room doors when you are not there.
2. DO NOT leave valuables or cash unprotected.
3. Mark valuables such as stereos, cameras, and computers with engraving instruments
4. Park cars, motorcycles, and bicycles in the designated areas and keep them always locked.

5. Put valuables in the trunk of a car rather than in full view.

6. At night, walk: (a) ONLY in lighted areas; (b) quickly and confidently; (c) always with a friend.

8. Challenge the presence of strangers in the residence halls. Immediately report any persons looking or acting suspiciously to Public Safety or to a resident assistant.

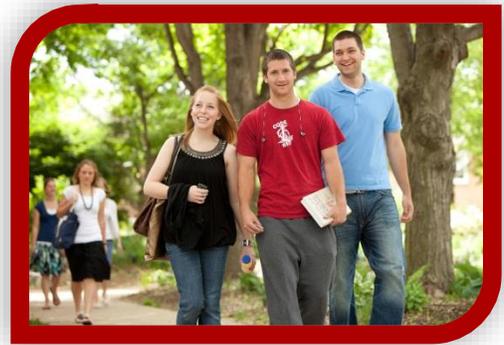
9. **NEVER** prop open an exterior door.

10. Do not give unidentified persons access to a resident unit.

11. Carry your keys at all times and do not lend them to anyone.

12. Do not give residence or personal telephone numbers to anyone whom you do not know well.

If you have further questions about security, please contact the Director of Public Safety at 717-560-8200 extension 5338 or publicsafety@lbc.edu.



Walking Safety Escort Services

Lancaster Eden Road Campus

The Public Safety Department provides walking safety escorts for all students, faculty and staff, 24 hours a day, 365 days a year to allow safe travel from one location to another on the Lancaster campus.

Walking safety escorts are provided to any location within the Public Safety Department patrol area.

To Request a Walking Safety Escort:

- Ask any Public Safety officer on patrol or inside a building
- Call the Public Safety Department at 717-560-8247
- Please allow 5-10 minutes for an officer to arrive.
- Be prepared to show identification. (We do not require an explanation as to why you are requesting the safety escort.)

Bicycle Registration

All LBC students, faculty and staff members are encouraged to register their bicycles with Public Safety. The goals of this program are to heighten awareness in the College community, deter would-be thieves and provide law enforcement with valuable crime-solving information. This free service takes only a few minutes to complete and includes:

- Documentation of bicycle description, serial number, and owner information
- A registration program sticker applied to your bicycle
- An information booklet

Bicycle registration can be completed 24/7 online (Student Portal) or during business hours at the Public Safety Administrative offices. For more information, call 717-560-8247.

Crime Statistics

In accordance with federal and state requirements, the Director of Public Safety maintains statistics of crimes on or adjacent to the College's campus. The report contains crime statistics gathered from campus sources such as Public Safety, Student Life, Human Resources, and from off-campus sources from the Manheim Township Police Department, Greenbelt Police Department, Philadelphia Police Department, & Lancaster City Police Department. The statistics must be gathered from campus police or security, local law enforcement and other college and seminary officials who have "significant responsibility for student and campus activities" such as student judicial affairs officials. Reported incidents do not include those which have been determined to be unfounded as defined by the Clery Act. Incidents which are designated as "cleared" have been resolved through the College's discipline process and/or referred to local law enforcement.

Reportable Geographic Areas

The Clery Act requires that Lancaster Bible College | Capital Seminary & Graduate School disclose statistics for offenses committed in certain specific geographic locations.

The specific locations are defined as follows:

- **On Campus**
Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by LBC in direct support of, or in a manner related to, LBC's educational purposes, including residence halls. In addition, any building or property that is within or reasonably contiguous to buildings or property described in the above paragraph, which is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).
- **Residence Halls**
Considered a subset of the "on-campus" category, the number of crimes reported for residence halls or other residential facilities must be less than or equal to the number of reported crimes for the on-campus category.
- **Non-campus Building or Property**
Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by LBC that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

- **On Public Property**

All public property, including thoroughfares, streets, sidewalks, and parking facilities, which is within the campus, or immediately adjacent to and accessible from the campus. This includes the sidewalk across the street but does not include property beyond the sidewalk.

Unfounded Crimes:

If a crime is reported as occurring on campus, in on-campus residential facilities, in or on non-campus buildings or property, or on public property, and the reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is “unfounded.” Only sworn or commissioned law enforcement personnel may unfound a crime. Lancaster Bible College’s Public Safety Department is a non-sworn security force and therefore does not declare any crime as unfounded. Crimes may only be unfounded by our local law enforcement agencies.

DEFINITION OF CRIMINAL OFFENSES

Crime Categories

All reported crimes are categorized in accordance with Uniform Crime reporting requirements established by the Federal Bureau of Investigation (FBI). The Uniform Crime Reporting Handbook located at http://www.fbi.gov/about-us/cjis/ucr/additional-ucr-publications/ucr_handbook.pdf contains definitions and classifications for all crime categories. Domestic Violence, Dating Violence and Stalking are defined in Section 4002(a) of the Violence Against Women Act (VAWA). Sexual Assaults are defined in the Uniform Crime Reporting System of the FBI.

- **Criminal Homicide**

Murder and Non-Negligent Manslaughter is defined as the willful (non-negligent) killing of one human being by another.

Negligent Manslaughter is defined as the killing of another person through gross negligence.

- **Sex Offenses**

Forcible is defined as any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent. Forcible sexual acts include forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

Non-forcible are incidents of unlawful, non-forcible sexual intercourse. Non-forcible sexual acts include incest and statutory rape.

- **Robbery**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and /or by putting the victim in fear.

- **Aggravated Assault**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

- **Burglary**

The unlawful entry of a structure to commit a felony or a theft.

- **Motor Vehicle Theft**

The theft or attempted theft of a motor vehicle.

- **Arson**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate Crimes

The law requires the release of statistics by category of prejudice concerning the occurrence of hate crimes in the crime classifications listed in the preceding section and for other crimes involving bodily injury to any person in which the victim is selected because of the actual or perceived race, gender, religion, national origin, sexual orientation, gender identity, ethnicity, or disability of the victim.

In August of 2008, HEOA S 488, 20 U.S.C. S 1092 (f) (1) F (ii) modified the above hate crimes to include the following additional crimes under the hate crime category:

- **Larceny Theft**

The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another.

- **Threats Intimidation (Includes Stalking)**

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

- **Vandalism**

To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

- **Simple Assault**

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggrieved bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Arrests or Disciplinary Referrals

The Clery Act requires institutions to disclose both the number of arrests and the number of persons referred for disciplinary action for illegal weapons possession, drug law violations and liquor law violations.

- **Weapons Violations:**

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

- **Drug Abuse Violations:**

The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

- **Liquor Law Violations:**

The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

Violence Against Women Reauthorization Act of 2013(VAWA) Crimes

On March 7, 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013(VAWA). In accordance with the act, The Higher Education Act has been amended to include the following crime categories, Domestic Violence, Dating Violence, Stalking and Sexual Assault. Students or employees may report & seek assistance for crimes in the above categories via the same procedures as the sexual misconduct policy (listed below) or directly to the Director of Public Safety and/or Director of People & Culture, Title IX Coordinator, Associate Dean of Student Affairs, or any Campus Security Authority (CSA).

Definitions

Domestic Violence

A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, a person with whom the victim shares a child in common, a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies [under the Violence Against Women Reauthorization Act - VAWA], or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; the type of relationship; and the frequency of interaction between the persons involved in the relationship.

Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

Lancaster VAWA Statistics:

2022	VAWA	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
VAWA Crimes						
	Dating Violence	0	0	0	0	0
	Domestic Violence	0	0	0	0	0
	Stalking	0	1	1	0	0

2021	VAWA	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
VAWA Crimes						
	Dating Violence	0	0	0	0	0
	Domestic Violence	0	0	0	0	0
	Stalking	2	1	3	0	0

2020	VAWA	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
VAWA Crimes						
	Dating Violence	0	0	0	0	0
	Domestic Violence	0	0	0	0	0
	Stalking	0	1	1	0	0

Washington DC VAWA Statistics:

2022	VAWA	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
VAWA Crimes						
	Dating Violence	0	0	0	0	0
	Domestic Violence	0	0	0	0	0
	Stalking	0	0	0	0	0

2021	VAWA	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
VAWA Crimes						
	Dating Violence	0	0	0	0	0
	Domestic Violence	0	0	0	0	0
	Stalking	0	0	0	0	0

2020	VAWA	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
VAWA Crimes						
	Dating Violence	0	0	0	0	0
	Domestic Violence	0	0	0	0	0
	Stalking	0	0	0	0	0

*This site does not have Residence Halls.

Philadelphia VAWA Statistics:

2022	VAWA	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
VAWA Crimes						
	Dating Violence	0	0	0	0	0
	Domestic Violence	0	0	0	0	0
	Stalking	0	0	0	0	0

2021	VAWA	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
VAWA Crimes						
	Dating Violence	0	0	0	0	0
	Domestic Violence	0	0	0	0	0
	Stalking	0	0	0	0	0

2020	VAWA	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
VAWA Crimes						
	Dating Violence	0	0	0	0	0
	Domestic Violence	0	0	0	0	0
	Stalking	0	0	0	0	0

*This site does not have Residence Halls.

Lancaster Crime Statistics:**(Includes crime statistics for 901 Eden Road & 37 North Market Street)****2022**

2022 Criminal Offenses	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
CRIMINAL HOMICIDE					
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0
SEX OFFENSES					
SEX OFFENSE: FONDLING	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0
SEX OFFENSE: STATUTORY RAPE	0	0	0	0	0
ROBBERY	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0
BURGLARY	0	0	0	0	1
MOTOR VEHICLE THEFT	0	0	0	0	0
ARSON	0	0	0	0	0
UNFOUNDED CRIMES TOTAL: 0					

*While Lancaster Bible College | Capital Seminary & Graduate School does its very best to report all crimes accurately, there may be crimes that are not reflected by this report due to the crime(s) having not being reported to Public Safety/Security, local Police, or other officials of this Institution. Manheim Township Police have not submitted crime statistics for 901 Eden Road at the time of the release of this report.

2022 Arrest and Judicial Referrals	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
ARRESTS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS					
LIQUOR LAW VIOLATIONS	5	0	5	0	0
DRUG LAW VIOLATIONS	4	0	4	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

ON CAMPUS

Clery Hate Crime Statistics

2022 ON CAMPUS Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

NON CAMPUS

Clery Hate Crime Statistics

2022 NON CAMPUS Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

PUBLIC PROPERTY

Clery Hate Crime Statistics

2022 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2021

2021 Criminal Offenses	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
CRIMINAL HOMICIDE					
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0
SEX OFFENSES					
SEX OFFENSE: FONDLING	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0
SEX OFFENSE: STATUTORY RAPE	0	0	0	0	0
ROBBERY	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0
BURGLARY	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0
ARSON	0	0	0	0	0
UNFOUNDED CRIMES TOTAL: 0					

*While Lancaster Bible College | Capital Seminary & Graduate School does its very best to report all crimes accurately, there may be crimes that are not reflected by this report due to the crime(s) having not being reported to Public Safety/Security, local Police, or other officials of this Institution. Manheim Township Police have not submitted crime statistics for 901 Eden Road at the time of the release of this report.

2021 Arrest and Judicial Referrals	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
ARRESTS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS					
LIQUOR LAW VIOLATIONS	2	0	2	0	0
DRUG LAW VIOLATIONS	2	1	3	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

ON CAMPUSClery Hate Crime Statistics

2021 Clery Act Reportable Offenses	ON CAMPUS Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

NON CAMPUS

Clery Hate Crime Statistics

2021 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

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PUBLIC PROPERTY

Clery Hate Crime Statistics

2021 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2020

2020 Criminal Offenses	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
CRIMINAL HOMICIDE					
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0
SEX OFFENSES					
SEX OFFENSE: FONDLING	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0
SEX OFFENSE: STATUTORY RAPE	0	0	0	0	0
ROBBERY	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0
BURGLARY	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0
ARSON	0	0	0	0	0
UNFOUNDED CRIMES TOTAL: 0					

*While Lancaster Bible College | Capital Seminary & Graduate School does its very best to report all crimes accurately, there may be crimes that are not reflected by this report due to the crime(s) having not being reported to Public Safety/Security, local Police, or other officials of this Institution. Manheim Township Police have not submitted crime statistics for 901 Eden Road at the time of the release of this report.

The following crimes were reported by Lancaster City Bureau of Police (LCPD) for 2020 as having occurred in the immediate vicinity of the Trust Performing Arts Center (located at 37 North Market Street, Lancaster). LCPD could not determine these crimes as having occurred on public property immediately adjacent to the Trust Performing Arts Center and therefore cannot be included in our Clery Crime Statistics. We are choosing to include them for your information. For years 2021 & 2022 the crime statistics reported by LCPD are included in our Clery Crime Statistics.

Source: CODY Crime Data as of DECEMBER 31, 2020 A "crime incident" is defined as any event that was reported to the Lancaster County 911 Dispatch Center and required some sort of police action. All incidents are approved by the Desk Sergeant and the Records Division of the Lancaster City Bureau of Police. Excludes incidents for which no location could be identified (between 0-1% of all incidents) Excludes cancelled and duplicate events Please note that changes to the Police Crime Database (CODY) occasionally occur. LCPD cannot provide whether or not these incidents took place on public owned property (on-campus, streets and sidewalks only)							
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INCIDENT NUMBER	INCIDENT TYPE	DATE/TIME RECEIVED	DAY	DISTRICT	ADDRESS	LOCN_ADDITIONAL	ARRESTS	LOCN_XSTREET
20-006643	VANDALSIM	3/5/2020 5:48 AM	Thu	22277	44 N QUEEN ST	AURA ESPRESSO ROOM		E ORANGE ST
20-008201	TRESPASS	3/19/2020 1:32 PM	Thu	22277	44 N QUEEN ST	AURA ESPRESSO ROOM		E ORANGE ST
20-008555	VCSDDCA	3/23/2020 4:31 PM	Mon	22277	32 N QUEEN ST	BELLA BOO	Y	
20-015117	TRESPASS	6/3/2020 9:11 AM	Wed	22277	32 N QUEEN ST	BELLABOO		E ORANGE ST
20-019095	DISTURBANCE	7/10/2020 12:10 PM	Fri	22277	44 N QUEEN ST	AURA ESPRESSO ROOM		E ORANGE ST
20-025544	VANDALSIM	9/14/2020 9:03 AM	Mon	22277	32 N QUEEN ST	BELLABOO		E ORANGE ST
20-028255	VANDALSIM	10/12/2020 2:37 PM	Mon	22277	32 N QUEEN ST	BELLABOO	Y	E ORANGE ST
20-034433	FIGHT	12/18/2020 4:06 PM	Fri	22277	44 N QUEEN ST	AURA ESPRESSO ROOM		E ORANGE ST
20-005665	DISTURBANCE	2/24/2020 5:00 PM	Mon	22277	33 N MARKET ST	LANCASTER DISPENSING CO		W ORANGE ST

2020 Arrest and Judicial Referrals	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
ARRESTS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

ON CAMPUSClery Hate Crime Statistics

2020 Clery Act Reportable Offenses	ON CAMPUS Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

NON CAMPUS

Clery Hate Crime Statistics

2020 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

PUBLIC PROPERTY

Clery Hate Crime Statistics

2020 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

Washington DC Crime Statistics:

2022

2022	Criminal Offenses	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
CRIMINAL HOMICIDE						
	MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
	NEGLIGENT MANSLAUGHTER	0	0	0	0	0
SEX OFFENSES						
	SEX OFFENSE: FONDLING	0	0	0	0	0
	SEX OFFENSE: INCEST	0	0	0	0	0
	SEX OFFENSE: RAPE	0	0	0	0	0
	SEX OFFENSE: STATUTORY RAPE	0	0	0	0	0
	ROBBERY	0	0	0	0	0
	AGGRAVATED ASSAULT	0	0	0	0	0
	BURGLARY	0	0	0	0	0
	MOTOR VEHICLE THEFT	0	0	0	0	0
	ARSON	0	0	0	0	0
	UNFOUNDED CRIMES TOTAL: 0					

*While Lancaster Bible College | Capital Seminary & Graduate School does its very best to report all crimes accurately, there may be crimes that are not reflected by this report due to the crime(s) having not being reported to Public Safety/Security, local Police, or other officials of this Institution.

2022	Arrest and Judicial Referrals	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
ARRESTS						
	LIQUOR LAW VIOLATIONS	0	0	0	0	0
	DRUG LAW VIOLATIONS	0	0	0	0	0
	ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS						
	LIQUOR LAW VIOLATIONS	0	0	0	0	0
	DRUG LAW VIOLATIONS	0	0	0	0	0
	ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

ON CAMPUS

Clery Hate Crime Statistics

2022 ON CAMPUS Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	0
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0	0	0	0
LARCENY	0	0	0	0	0	0	0	0	0
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0

NON CAMPUS

Clery Hate Crime Statistics

2022 NON CAMPUS Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	0
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0	0	0	0
LARCENY	0	0	0	0	0	0	0	0	0
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0

PUBLIC PROPERTY

Clery Hate Crime Statistics

2022 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2021

2021 Criminal Offenses	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
CRIMINAL HOMICIDE					
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0
SEX OFFENSES					
SEX OFFENSE: FONDLING	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0
SEX OFFENSE: STATUTORY RAPE	0	0	0	0	0
ROBBERY	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0
BURGLARY	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0
ARSON	0	0	0	0	0
UNFOUNDED CRIMES TOTAL: 0					

2021 Arrest and Judicial Referrals	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
ARRESTS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

2021 Clery Act Reportable Offenses	ON CAMPUS							Category of Hate Crime	
	Race	Gender	Religion	Sexuality	Ethnicity	Disability	National Origin	Gender Identity	
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2021 Clery Act Reportable Offenses	NON CAMPUS							Category of Hate Crime	
	Race	Gender	Religion	Sexuality	Ethnicity	Disability	National Origin	Gender Identity	
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2021 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2020

2020 Criminal Offenses	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
CRIMINAL HOMICIDE					
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0
SEX OFFENSES					
SEX OFFENSE: FONDLING	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0
SEX OFFENSE: STATUTORY RAPE	0	0	0	0	0
ROBBERY					
ROBBERY	0	0	0	0	0
AGGRAVATED ASSAULT					
AGGRAVATED ASSAULT	0	0	0	0	0
BURGLARY					
BURGLARY	0	0	0	0	0
MOTOR VEHICLE THEFT					
MOTOR VEHICLE THEFT	0	0	0	0	0
ARSON					
ARSON	0	0	0	0	0
UNFOUNDED CRIMES TOTAL: 0					

*While Lancaster Bible College | Capital Seminary & Graduate School does its very best to report all crimes accurately, there may be crimes that are not reflected by this report due to the crime(s) having not been reported to Public Safety/Security, local Police, or other officials of this Institution.

2020 Arrest and Judicial Referrals	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
ARRESTS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

2020 Clery Act Reportable Offenses	ON CAMPUS							Category of Hate Crime	
	Race	Gender	Religion	Sexuality	Ethnicity	Disability	National Origin	Gender Identity	
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2020 Clery Act Reportable Offenses	NON CAMPUS							Category of Hate Crime	
	Race	Gender	Religion	Sexuality	Ethnicity	Disability	National Origin	Gender Identity	
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2020 Clery Act Reportable Offenses	Category of Hate Crime							
	Race	Gender	Religion	Sexuality	Ethnicity	Disability	National Origin	Gender Identity
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0	0	0
LARCENY	0	0	0	0	0	0	0	0
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0

Philadelphia Crime Statistics:

2022

2022 Criminal Offenses	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
CRIMINAL HOMICIDE					
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0
SEX OFFENSES					
SEX OFFENSE: FONDLING	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0
SEX OFFENSE: STATUTORY RAPE	0	0	0	0	0
ROBBERY					
ROBBERY	0	0	0	0	0
AGGRAVATED ASSAULT					
AGGRAVATED ASSAULT	0	0	0	0	0
BURGLARY					
BURGLARY	0	0	0	0	0
MOTOR VEHICLE THEFT					
MOTOR VEHICLE THEFT	0	0	0	0	0
ARSON					
ARSON	0	0	0	0	0
UNFOUNDED CRIMES TOTAL: 0					

*While Lancaster Bible College | Capital Seminary & Graduate School does its very best to report all crimes accurately, there may be crimes that are not reflected by this report due to the crime(s) having not being reported to Public Safety/Security, local Police, or other officials of this Institution.

2022 Arrest and Judicial Referrals	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
ARRESTS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

ON CAMPUS

Clery Hate Crime Statistics

2022 ON CAMPUS Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

NON CAMPUS

Clery Hate Crime Statistics

2022 NON CAMPUS Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

PUBLIC PROPERTY

Clery Hate Crime Statistics

2022 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2021

2021 Criminal Offenses	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
CRIMINAL HOMICIDE					
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0
SEX OFFENSES					
SEX OFFENSE: FONDLING	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0
SEX OFFENSE: STATUTORY RAPE	0	0	0	0	0
ROBBERY	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0
BURGLARY	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0
ARSON	0	0	0	0	0
UNFOUNDED CRIMES TOTAL: 0					

*While Lancaster Bible College | Capital Seminary & Graduate School does its very best to report all crimes accurately, there may be crimes that are not reflected by this report due to the crime(s) having not being reported to Public Safety/Security, local Police, or other officials of this Institution.

2021 Arrest and Judicial Referrals	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
ARRESTS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

ON CAMPUSClery Hate Crime Statistics

2021 Clery Act Reportable Offenses	ON CAMPUS Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

NON CAMPUS

Clery Hate Crime Statistics

2021 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

PUBLIC PROPERTY

Clery Hate Crime Statistics

2021 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2021

2021 Criminal Offenses	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
CRIMINAL HOMICIDE					
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0
SEX OFFENSES					
SEX OFFENSE: FONDLING	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0
SEX OFFENSE: STATUTORY RAPE	0	0	0	0	0
ROBBERY					
ROBBERY	0	0	0	0	0
AGGRAVATED ASSAULT					
AGGRAVATED ASSAULT	0	0	0	0	0
BURGLARY					
BURGLARY	0	0	0	0	0
MOTOR VEHICLE THEFT					
MOTOR VEHICLE THEFT	0	0	0	0	0
ARSON					
ARSON	0	0	0	0	0
UNFOUNDED CRIMES TOTAL: 0					

*While Lancaster Bible College | Capital Seminary & Graduate School does its very best to report all crimes accurately, there may be crimes that are not reflected by this report due to the crime(s) having not being reported to Public Safety/Security, local Police, or other officials of this Institution.

2021 Arrest and Judicial Referrals	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
ARRESTS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

ON CAMPUS

Clery Hate Crime Statistics

2021 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

NON CAMPUS

Clery Hate Crime Statistics

2021 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2020

2020 Criminal Offenses	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
CRIMINAL HOMICIDE					
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0
SEX OFFENSES					
SEX OFFENSE: FONDLING	0	0	0	0	0
SEX OFFENSE: INCEST	0	0	0	0	0
SEX OFFENSE: RAPE	0	0	0	0	0
SEX OFFENSE: STATUTORY RAPE	0	0	0	0	0
ROBBERY	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0
BURGLARY	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0
ARSON	0	0	0	0	0
UNFOUNDED CRIMES TOTAL: 0					

*While Lancaster Bible College | Capital Seminary & Graduate School does its very best to report all crimes accurately, there may be crimes that are not reflected by this report due to the crime(s) having not being reported to Public Safety/Security, local Police, or other officials of this Institution.

2020 Arrest and Judicial Referrals	ON CAMPUS		ON CAMPUS (TOTAL)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
ARRESTS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS					
LIQUOR LAW VIOLATIONS	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

2020 Clery Act Reportable Offenses	2020 ON CAMPUS Category of Hate Crime								
	Race	Gender	Religion	Sexuality	Ethnicity	Disability	National Origin	Gender Identity	
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2020 Clery Act Reportable Offenses	2020 NON CAMPUS Category of Hate Crime								
	Race	Gender	Religion	Sexuality	Ethnicity	Disability	National Origin	Gender Identity	
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

2020 Clery Act Reportable Offenses	Category of Hate Crime							National Origin	Gender Identity
	Race	Gender	Religion	Sexuality	Ethnicity	Disability			
MURDER/NONNEGLIGENT	0	0	0	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	
SEX OFFENSE: FONDLING	0	0	0	0	0	0	0	0	
SEX OFFENSE: INCEST	0	0	0	0	0	0	0	0	
SEX OFFENSE: RAPE	0	0	0	0	0	0	0	0	
SEX OFFENSE: STATUTORY	0	0	0	0	0	0	0	0	
ROBBERY	0	0	0	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	
BURGLARY	0	0	0	0	0	0	0	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	
ARSON	0	0	0	0	0	0	0	0	
ANY OTHER CRIME INVOLVING	0	0	0	0	0	0	0	0	
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	
INTIMIDATION	0	0	0	0	0	0	0	0	
LARCENY	0	0	0	0	0	0	0	0	
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	
Totals	0	0	0	0	0	0	0	0	

The Pennsylvania Uniform Crime Reporting Act

The Pennsylvania Uniform Crime Reporting Act requires the release of crime statistics and crime rates to students and employees, and it requires those statistics be available to applicants and new employees upon request. The rate is based on the actual number of Full Time Equivalent (FTE) students, faculty, and staff calculated according to a state-mandated formula. The index in the table below is based on incidents per 100,000 FTEs.

LANCASTER						
Calendar Years	2020		2021		2022	
	Actual	Index	Actual	Index	Actual	Index
Part I Offenses						
Murder & Non-Negligent Manslaughter	0	0.00	0	0.00	0	0.00
Negligent Manslaughter	0	0.00	0	0.00	0	0.00
Rape	0	0.00	0	0.00	0	0.00
Robbery	0	0.00	0	0.00	0	0.00
Aggravated Assault	0	0.00	0	0.00	0	0.00
Burglary	0	0.00	1	68.70	0	0.00
Theft – Larceny	2	108.70	6	412.20	4	275.72
Motor Vehicle Theft	0	0.00	0	0.00	0	0.00
Arson	0	0.00	0	0.00	0	0.00
TOTAL PART 1 OFFENSES	2	108.70	7	480.09	4	275.72
Part II Offenses						
Other Assault	1	54.35	4	274.80	1	68.93
Forgery	0	0.00	0	0.00	0	0.00
Counterfeiting	0	0.00	0	0.00	0	0.00
Fraud	0	0.00	0	0.00	0	0.00
Embezzlement	0	0.00	0	0.00	0	0.00
Stolen Property	0	0.00	0	0.00	0	0.00
Vandalism	7	380.43	2	137.40	4	275.72
Weapons	0	0.00	0	0.00	0	0.00
Prostitution	0	0.00	0	0.00	0	0.00
Other Sex Offenses	0	0.00	0	0.00	0	0.00
Drug Abuse Violations	0	0.00	2	137.40	4	275.72
Gambling	0	0.00	0	0.00	0	0.00
Family Offenses	0	0.00	0	0.00	0	0.00
Driving Under the Influence	0	0.00	0	0.00	0	0.00
Liquor Law	0	0.00	0	0.00	5	344.65
Drunkenness	0	0.00	0	0.00	0	0.00
Disorderly Conduct	0	0.00	0	0.00	0	0.00
Vagrancy	1	54.35	3	206.10	0	0.00
All Other Offenses*	3	163.04	5	343.50	0	0.00
TOTAL PART II OFFENSES	12	652.17	16	1099.20	14	965.02
TOTAL CRIMINAL OFFENSES	14	760.87	23	1579.29	18	1240.74
Total Number of FTE's Used	1840		1455.6		1450.5	

PHILADELPHIA						
Calendar Years	2020		2021		2022	
	Actual	Index	Actual	Index	Actual	Index
Part I Offenses						
Murder & Non-Negligent Manslaughter	0	0.00	0	0.00	0	0.00
Negligent Manslaughter	0	0.00	0	0.00	0	0.00
Rape	0	0.00	0	0.00	0	0.00
Robbery	0	0.00	0	0.00	0	0.00
Aggravated Assault	0	0.00	0	0.00	0	0.00
Burglary	0	0.00	0	0.00	0	0.00
Theft – Larceny	0	0.00	0	0.00	5	7530.12
Motor Vehicle Theft	0	0.00	0	0.00	0	0.00
Arson	0	0.00	0	0.00	0	0.00
TOTAL PART I OFFENSES	0	0.00	0	0.00	0	7530.12
Part II Offenses						
Other Assault	0	0.00	0	0.00	0	0.00
Forgery	0	0.00	0	0.00	0	0.00
Counterfeiting	0	0.00	0	0.00	0	0.00
Fraud	0	0.00	0	0.00	0	0.00
Embezzlement	0	0.00	0	0.00	0	0.00
Stolen Property	0	0.00	0	0.00	0	0.00
Vandalism	0	0.00	0	0.00	0	0.00
Weapons	0	0.00	0	0.00	0	0.00
Prostitution	0	0.00	0	0.00	0	0.00
Other Sex Offenses	0	0.00	0	0.00	0	0.00
Drug Abuse Violations	0	0.00	0	0.00	0	0.00
Gambling	0	0.00	0	0.00	0	0.00
Family Offenses	0	0.00	0	0.00	0	0.00
Driving Under the Influence	0	0.00	0	0.00	0	0.00
Liquor Law	0	0.00	0	0.00	0	0.00
Drunkenness	0	0.00	0	0.00	0	0.00
Disorderly Conduct	0	0.00	0	0.00	0	0.00
Vagrancy	0	0.00	0	0.00	0	0.00
All Other Offenses*	0	0.00	0	0.00	0	0.00
TOTAL PART II OFFENSES	0	0	0	0.00	0	0.00
TOTAL CRIMINAL OFFENSES	0	0.00	0	0.00	5	7530.12
<i>Total Number of FTE's Used</i>	60		79.6		66.4	

Pennsylvania Uniform Crime Reporting Act Crime Rates:

The Pennsylvania College and University Security and Information Act requires the release of crime statistics and rates to students and employees, and it requires that those statistics be available to applicants and new employees upon request. The rate is based on the actual number of Full Time Equivalent (FTE) students and employees, which is calculated according to a state mandated formula. The formula is the number of FTE students plus the number of FTE employees (faculty/staff). The rate is obtained by dividing this figure into 100,000 and multiplying the quotient by the individual statistics to produce the crime rate per 100,000 persons in each category. The index in the table is based on incidents per 100,000 FTE.

The statistics reported above reflect the number of incidents reported to the College's Public Safety Department (but may not include reports from other campus security authorities, referrals from campus disciplinary authorities or reports from local law enforcement). They do not indicate actual criminal prosecution or student disciplinary action, or the outcome of either. Please note that the state crime classifications for which the College is reporting these statistics vary from the crime classifications under federal law, which are also published in this brochure. *All other offenses include any other violations of state or local laws not specifically identified as Part I or Part II offenses.

SEXUAL MISCONDUCT

This section supplements our sexual misconduct/Title IX policies disclosures as linked or listed below.

- [Title IX at LBC](http://www.lbc.edu/titleix)
(<http://www.lbc.edu/titleix>)
- [Sexual Misconduct Policy and Procedure](https://s29761.pcdn.co/wp-content/uploads/2020/08/sexual-misconduct-policy-and-grievance-procedure.pdf)
(<https://s29761.pcdn.co/wp-content/uploads/2020/08/sexual-misconduct-policy-and-grievance-procedure.pdf>)
- [Prevention of Discrimination and Harassment Policy](https://s32990.pcdn.co/wp-content/uploads/2020/03/prevention-of-discrimination-policy.pdf)
(<https://s32990.pcdn.co/wp-content/uploads/2020/03/prevention-of-discrimination-policy.pdf>)
- [Sexual Misconduct Report Form](https://lbc.formstack.com/forms/responsible_employee_reporting_form)
(https://lbc.formstack.com/forms/responsible_employee_reporting_form)

Lancaster Bible College | Capital Seminary & Graduate School's student handbook prohibits sexually violent acts, termed "Sexual Misconduct" by the College/Seminary, which can be crimes

as well. Sexual misconduct includes non-consensual sexual intercourse, non-consensual sexual contact, sexual exploitation, interpersonal/relationship violence, sex/gender-based stalking, and sexual harassment. While the College/Seminary utilizes different standards and definitions than the [State] Code, sexual misconduct often overlaps with the crimes of rape, sexual assault, sexual harassment, stalking, dating violence, and domestic violence. Victims of these behaviors are protected by federal laws, specifically Title IX and the Clery Act, which mandates the contents of this report.

It is the policy of College/Seminary to notify local law enforcement when sexual misconduct occurs, typically without providing identifying information about the incident, unless a victim wishes that information to be shared, or an emergency requires disclosure. Victims have the option to notify law enforcement directly, or to be assisted in doing so by campus authorities. If requested, campus officials can facilitate reporting to campus or local law enforcement but may also respect a victim's request not to do so.

To reduce the risk of sexual misconduct as well as the crimes of rape, sexual assault, sexual harassment, stalking, dating violence, and domestic violence occurring among its students, the College/Seminary utilizes a range of campaigns, strategies, and initiatives to promote awareness, educational, risk reduction, and prevention programming.

It is the policy of the College/Seminary to offer programming to identify and prevent domestic violence, dating violence, sexual assault (including stranger and known offender assaults), and stalking each year. Educational programs are offered to raise awareness for all incoming students and employees and are often conducted during new student and new employee orientation and throughout an incoming student's first semester. Programs and other campaigns offered throughout the year to all students and employees include strong messages regarding not just awareness, but also primary prevention (including normative messaging, environmental management, and bystander intervention), and discuss institutional policies on sexual misconduct as well as the Pennsylvania definitions of domestic violence, dating violence, sexual assault, stalking, and consent in reference to sexual activity. Programs also offer information on risk reduction that strives to empower victims, how to recognize warning signals and how to avoid potential attacks and do so without victim-blaming approaches. Programs are informed by evidence-based research and/or are assessed for their effectiveness.

Bystander engagement is encouraged through safe and positive intervention techniques and by empowering third-party intervention and prevention such as calling for help, using intervention-based apps, identifying allies, and/or creating distractions. Bystander empowerment training highlights the need for those who intervene to ensure their own safety in the intervention techniques they choose and motivates them to intervene as stakeholders in the safety of the community when others might choose to be bystanders.

How to Be an Active Bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. They are

“individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.” We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active bystander. If you or someone else is in immediate danger, call LBC Public Safety at 717-560-8247 or the local police by dialing 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

- Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
- Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
- Speak up when someone discusses plans to take sexual advantage of another person.
- Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
- Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

5 STRATEGIES FOR BYSTANDER INTERVENTION

- 1
Recognize that something is wrong.
- 2
Be Direct. Step in directly and intervene.
- 3
Distract. Change the situation, create a distraction or diversion.
- 4
Delegate. Go to a higher authority (police, security, manager)
- 5
Caring response to the survivor, offer them supportive resources.

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paveuniversity.thinkific.com

RECOGNIZE

INTERVENE

EMPATHY

Risk Reduction

With no intent to victim blame and recognizing that only abusers are responsible for their abuse; the following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org)

1. **Be aware** of your surroundings. Knowing where you are and who is around you may

help you to find a way to get out of a bad situation.

2. Try to **avoid isolated areas**. It is more difficult to get help if no one is around.
3. **Walk with purpose**. Even if you don't know where you are going, act like you do.
4. **Trust your instincts**. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
5. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
6. **Make sure your cell phone is with you** and charged and that you have cab money.
7. **Don't allow yourself to be isolated** with someone you don't trust or someone you don't know.
8. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
9. **When you go to a social gathering, go with a group of friends**. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. **Trust your instincts**. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
11. **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. **Don't accept drinks from people you don't know or trust**. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. **Watch out for your friends, and vice versa**. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
14. **If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.)**. Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
 - a. Remember that being in this situation is not your fault. You did not do anything wrong; it is the person who is making you uncomfortable that is to blame.
 - b. Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
 - c. Have a code word with your friends or family so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
 - d. Lie. If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
16. **Try to think of an escape route**. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there

an emergency phone nearby?

17. **If you and/or the other person have been drinking**, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

If sexual misconduct, gender-based violence, or the crimes of sexual assault, stalking, dating violence, or domestic violence do occur, the College/Seminary takes the matter very seriously. The College/Seminary employs interim protection measures such as interim suspensions and/or no contact orders in any case where a student's behavior represents a risk of violence, threat, pattern, or predation. If a student is accused of sexual misconduct, other gender-based violence, or the crimes of rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence, s/he is subject to action in accordance with the student code of conduct in the student handbook. A student wishing to officially report such an incident may do so by contacting the Title IX Coordinator, Public Safety Director, Dean of Students, or any CSA (Campus Security Authority). Anyone with knowledge about sexual misconduct, gender-based violence, or the crimes of rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence is encouraged to report it immediately. Protective measures for victims are available from the campus whether a victim chooses to report to local and/or campus law enforcement, and irrespective of whether a victim pursues a formal complaint through the College/Seminary resolution process.

If you are the victim of sexual misconduct, gender-based violence, or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence, some or all these safety suggestions may guide you after an incident has occurred:

1. Go to a safe place and speak with someone you trust. Tell this person what happened. If there is any immediate danger, contact 911 for local police and then alert LBC Public Safety at 717-560-8247 if you are on campus or call 911 if you are off campus.
2. Consider securing immediate professional support (e.g., counseling, victim advocacy, medical services, etc.) to assist you in the crisis.
3. If you are on campus during regular business hours, you may go to C3 (Counseling & Career Center) on the 2nd floor of Miller Hall for counseling services, as well as to the Title IX Coordinator for support and guidance. These are both confidential resources. After regular business hours, or in any situation where a victim wishes, local resources are also available and may be able to provide confidential assistance.

YWCA Sexual Assault Prevention and Counseling Center (SAPCC)

24 Hour HOTLINE.....717-392-7273

Victim/Witness Assistance: Information on victim's rights and services in the Criminal Justice System and community.

Agency: **Victim/Witness Services**.....717-299-8048

Domestic Violence: legal advocacy, counseling, and shelter, as well as other assistance.

Agency: **Lancaster Shelter for Abused Women**.....717-299-1249

Agency: **Domestic Violence Legal Clinic**.....717-291-5826

4. For your safety and well-being, immediate medical attention is encouraged. Further, being examined as soon as possible, ideally within 120 hours, is important in the case of rape or sexual assault. The hospital will arrange for a specific medical examination at no charge or can work with you to arrange state reimbursement.

- To preserve evidence, it is recommended that you do not bathe, shower, douche, eat, drink, smoke, brush your teeth, urinate, defecate, or change clothes before receiving medical attention. Even if you have already taken any of these actions, you are still encouraged to have prompt medical care, and evidence may still be recoverable.
- Typically, if police are involved or will be involved, they will obtain evidence from the scene, and it is best to leave things undisturbed until their arrival. They will gather bedding, linens or unlaundered clothing, and any other pertinent articles that may be used for evidence. It is best to allow police to secure items in evidence containers, but if you are involved in transmission of items of evidence, such as to the hospital, secure them in a clean **paper** bag or clean sheet to avoid contamination.
- If you have physical injuries, photograph or have them photographed, with a date stamp on the photo.
- Record the names of any witnesses and their contact information. This information may be helpful as proof of a crime, to obtain an order of protection, or to offer proof of a campus policy violation.
- Try to memorize details (e.g., physical description, names, license plate number, car description, etc.), or even better, write notes to remind you of details, if you have time and the ability to do so.
- If you obtain external orders of protection (e.g., restraining orders, injunctions, protection from abuse), please notify Director of LBC Public Safety and/or the campus Title IX Coordinator so that those orders can be observed on campus.

5. Even after the immediate crisis has passed, consider seeking support from C3 (LBC Counseling & Career Center), and/or the Lancaster YWCA Sexual Assault Prevention and Counseling Center

6. Contact the Title IX Coordinator, Mrs. Chris McNamara, Title IX Coordinator, [Office of People & Culture, Charles Frey Academic Complex - 901 Eden Road Lancaster, PA 17601-5036 Email: cmcnamara@lbc.edu Direct office: 717-560-8257. if you need assistance with College/Seminary-related concerns, such as no-contact orders or other protective measures. The Title IX Coordinator, Deputy Coordinator, & Director of Public Safety will also assist in any needed advocacy for students who wish to obtain protective or restraining orders from local authorities. The College/Seminary can offer reasonable academic supports, changes to living arrangements, transportation resources or modifications, escorts, no contact orders, counseling services access, and other supports and resources as needed by a victim. The College/Seminary can offer information about legal assistance, visa/immigration assistance, and student financial aid considerations for victims.

LEGAL DEFINITIONS

Rape is generally defined by states as forced sexual intercourse. It may also include situations where the victim is incapable of giving consent due to incapacitation by means of disability or alcohol or other drugs. Many rapes are committed by someone the victim knows, such as a date or friend.

Under PA state law, rape is defined as: sexual intercourse against the will of the victim that can occur under a variety of circumstances, including:

- Example: Where the victim is prevented from resisting due to alcohol or drugs.
- Where the assailant uses physical force or the threat of force to overpower and control the victim.
- Where the victim fears that s/he or another will be injured if the victim does not submit.
- Where the victim is at the time unconscious of the nature of the act, and this is known to the assailant.
- Where the victim is incapable of giving legal consent due to a mental disorder or developmental or physical disability, and this is known or reasonably should be known to the assailant.
- Where the act is accomplished by threatening to use the authority of a public official to incarcerate, arrest, or deport the victim or another person.
- Where the assailant uses duress, such as a direct or implied threat of hardship or retribution, to coerce the victim.
- Where the assailant uses force, fear, or threats to accomplish sexual intercourse against the will of the spouse. This provision of the law is known as the “spousal rape law.”

The complete PA rape and sexual assault offense definitions are available at

<http://www.legis.state.pa.us/WU01/LI/LI/CT/HTM/18/00.031..HTM>

OTHER SEXUAL OFFENSES

Other sexual offenses include the following: sodomy (forced anal intercourse); oral copulation (forced oral-genital contact); rape by a foreign object (forced penetration by a foreign object, including a finger); and sexual battery (the unwanted touching of an intimate part of another person for the purpose of sexual arousal).

Pennsylvania does not have a definition of consent. Consent is defined as: Effective consent is informed, freely and actively given mutually understandable words or actions which indicate a willingness to participate in mutually agreed upon sexual activity. Consent may never be given by minors (in PA, those not yet sixteen are considered minors), mentally disabled persons and those who are incapacitated as a result of alcohol or other drug consumption (voluntary or involuntary) or those who are unconscious, unaware, or otherwise physically helpless.

Consent as a result of coercion, intimidation, threat of force or force itself is not effective consent. Silence or non-communication should never be interpreted as effective consent. The initiator of the sexual activity will be found in violation of this policy if he or she did not receive effective consent.

Consent to engage in sexual activity may be withdrawn by either person at any time. A previous or current dating or sexual relationship, by itself, is not sufficient to constitute Consent. Once withdrawal of Consent has been expressed, the sexual activity must cease. Consent is automatically withdrawn by a person who is no longer capable of giving consent (due to falling asleep or passing out into a state of unconsciousness, for example).

Sexual Harassment

Sexual harassment is a form of misconduct that undermines the integrity of the academic environment. It is the policy of the College/Seminary that sexual harassment is prohibited. All members of the College/Seminary community, especially officers, faculty, and other individuals who exercise supervisory authority, have an obligation to promote an environment that is free of sexual harassment:

Sexual harassment is a form of illegal sex discrimination. The College's policy protects both men and women from harassment, which includes same-sex harassment. Sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

- Submission to such conduct is made or threatened to be made, either explicitly or implicitly, a term or condition of an individual's employment or education.
- Submission to or rejection of such conduct by an individual is used or threatened to be used as the basis for academic or employment decisions affecting that individual; or

- Such conduct has the purpose or effect of substantially interfering with an individual's academic or professional performance or creating what a reasonable person would perceive is an intimidating, hostile, or offensive employment, educational, or living environment.

Examples of conduct or actions that may constitute sexual harassment include, but are not limited to, the following:

- Offering or implying a reward (e.g., a promotion, raise, better grade, a letter of recommendation, assistance in obtaining grants or fellowships, or admission to any educational program or activity) in exchange for sexual favors or submission to sexual conduct.
- Threats or implications that a person's employment, wages, grade, promotional or other conditions of employment or education may be adversely affected by not submitting to sexual advances.
- Engaging in unwelcome sexual propositions, invitations, and solicitations.
- Using unwelcome sexually degrading language, sexual jokes, innuendos, or gestures or making unwelcome suggestive or insulting sounds, such as whistling and cat calls.
- Displaying sexually suggestive objects, pictures, graffiti and/or any electronic visual images that are unrelated to an academic purpose.
- Displaying or transmitting sexually suggestive electronic content, including inappropriate e-mails, text messages, links to websites and social media postings, which includes cyberbullying.
- Repeatedly asking/pressuring someone for a date or a romantic or intimate relationship after the person has expressed disinterest.
- Making unnecessary and unwelcome physical contact, such as hugging and touching, ("non-consensual sexual contact").
- Commenting on a person's body, dress, appearance, gender, or sexual activities; or
- Engaging in sexual violence, including rape, sexual assault, sexual battery, or sexual coercion.

Any complaints or inquiries regarding sexual harassment of a student by an officer, faculty member, or staff member should be brought to the immediate attention of:

Mrs. Chris McNamara, Title IX Coordinator
Office of People & Culture, Charles Frey Academic Complex
901 Eden Road
Lancaster, PA 17601-5036
Email: cmcnamara@lbc.edu
Direct office: 717-560-8257

Mr. Bob Wegman, Director of Public Safety
Public Safety Department, Student Center
901 Eden Road
Lancaster, PA 17601-5036
Email: rwegman@lbc.edu
Direct office: 717-560-8200 X5338

Any complaints or inquiries regarding sexual harassment of a student by another student should be brought to the immediate attention of:

Mrs. Beth Kachel, Associate Dean for Student Affairs
Office of Student Affairs, Student Center
901 Eden Road
Lancaster, PA 17601-5036
Email: bkachel@lbc.edu
Direct office: 717-560-8200 X5532

The College/Seminary will investigate such claims promptly and thoroughly. If, for any reason, a student wishes to complain or inquire regarding sexual harassment but feels it would not be appropriate to raise such issues with the positions named above, the student may inquire or complain to any Department Chair or any officer of the College/Seminary at the level of Vice President or above, and such inquiries or complaints will receive a prompt and thorough investigation. If harassment is established, the College/Seminary will discipline the offender. Disciplinary action for violations of this policy is listed in the Sexual Misconduct Policy and Grievance Procedure.

Reporting of statistics under the Clery Act uses federal offenses definitions that allow comparability across campuses, regardless of the state in which the campus is located. These definitions are as follows:

Sex Offenses: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

A. *Fondling* — The touching of the private body parts of another person for the purpose

of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

- B. *Incest* — Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- A. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- B. For the purposes of this definition:
- i. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - ii. Dating violence does not include acts covered under the definition of domestic violence.
- C. For the purposes of complying with the requirements of this section and § 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Domestic Violence: A felony or misdemeanor crime of violence committed:

- A. By a current or former spouse or intimate partner of the victim.
- B. By a person with whom the victim shares a child in common.
- C. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner.
- D. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- E. By any other person against an adult or youth victim who is protected

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- A. Fear for the person's safety or the safety of others; or

- B. Suffer substantial emotional distress.
- C. For the purposes of this definition, *course of conduct* means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

Campus Security Authorities

The Campus Right to Know Act mandates that institutions disclose statistics both for crimes reported to criminal justice agencies and crimes reported to other members of the campus community. Local contiguous police agencies providing crime data include the Manheim Township Police Department and the Pennsylvania State Police.

While everyone on campus is encouraged to report crime, under the Campus Right to Know Act some individuals are designated as campus security authorities. The name campus security authority is somewhat misleading as it is applied to a group of people who by function are not necessarily engaged in security-related work. According to the law, any person who has the authority and duty to take action or respond to particular issues on behalf of the College or has significant responsibility for student actions is defined as a campus security authority. Because job titles and official responsibilities vary from campus to campus, the Campus Right to Know Act does not provide a list of specific titles that should be designated as a campus security authority.

At Lancaster Bible College the following titles have been recognized as campus security authorities in addition to all members of the Lancaster Bible College Public Safety Department:

- Interim Vice President for Traditional Undergraduate Education, Associate Provost of Student Success, all subordinate Student Affairs administrators, and all division staff, excluding clerical staff.
- Resident Assistants.
- All athletic coaches and assistant coaches.
- Director of Disability Services and subordinate non-clerical staff.
- Director of People & Culture and subordinate non-clerical staff.
- Advisors to any student group.

NOTE: Students may be included in this category if they are employees of the College and have responsibility for student activities (to include residence hall assistants/advisors). Certain

individuals who have responsibility for student and campus activities are exempt from disclosing information. Professional licensed counselors are exempt from disclosing reported offenses if they are acting in their role of professional counselors. Counselors so noted are still encouraged to provide confidential reporting information to crime victims. Such confidential reports are still valuable in enhancing the safety of the greater campus community and in assuring the accuracy of campus crime data.

Sexual Misconduct Policy and Grievance Procedures – Title IX



SEXUAL MISCONDUCT POLICY AND GRIEVANCE PROCEDURE

I. Policy's Purpose

Lancaster Bible College Capital Seminary & Graduate School strives to eliminate sexual discrimination on campus and otherwise in its education program and activities. The College also strives to prevent the occurrence of sexual discrimination and to address its effects. This Policy describes how to report or file sexual misconduct allegations, how to file a formal complaint of sexual misconduct, how the College responds to allegations of sexual misconduct, and the College's prompt, fair and equitable response to complaints in accordance with Title IX of the Education Amendments of 1972 ("Title IX")¹.

The purpose of this policy is to ensure compliance with the provisions of Title IX, the Violence Against Women Reauthorization Act of 2013 ("VAWA")² and related Campus SaVE Act provisions ("Campus SaVE").³ Sexual harassment and sexual violence are forms of sex discrimination prohibited by Title IX. Title IX also prohibits retaliation against individuals for making or participating in complaints of sex discrimination.

This policy provides information regarding the College's education, prevention, and response efforts related to allegations of sexual misconduct, including descriptions of prohibited conduct, options for reporting misconduct (including confidential options), the process for resolving complaints, possible remedies and sanctions, and on and off-campus resources.

Additional information regarding the College's procedures for reporting and obtaining assistance in the event of sexual violence, stalking, domestic violence, or dating violence, can also be found on the Title IX section of the College's website.⁴

¹ 20 U.S.C. § 1681 *et seq.*

² 34 U.S.C. § 12291.

³ 20 U.S.C. § 1092.

⁴ <https://www.lbc.edu/titleix>

(Footnote continued)

II. Definitions

The following definitions apply to the use of these terms in this policy:

- A. College: means Lancaster Bible College Capital Seminary & Graduate School.
- B. Student: Includes,
1. An individual taking courses at the College as a student (in either full time or part time status), as well as those participating in non-credit or off campus programs;
 2. Individuals who have been notified that they have been accepted for admission;
 3. Any individual who would otherwise qualify as a student but who withdraws from courses at the College during the pendency of the grievance process under this policy; and
 4. Any individual who was enrolled as a student the previous academic term or who has the intention to register for the current or next academic term.
- C. Faculty Member: Any individual hired by the College to conduct teaching activities or whom the College otherwise considers a member of the faculty. For the purpose of this policy, the term “faculty” does not include any individual who would qualify for the definition of a student.
- D. College official: Includes any individual employed by the College, performing assigned administrative or professional responsibilities.
- E. Member of the College community: Includes any individual who is a student, faculty member, College official, any other person employed by the College, any member of the College’s Board of Trustees, or anyone who is participating or attempting to participate in the College’s education programs or activities.
- F. College property: Includes all land, buildings, facilities, and other property in the possession of or owned, leased, used, or controlled by the College (including adjacent streets and sidewalks).

- G. Complainant: An individual alleged to be the victim of conduct that could constitute sexual misconduct, as that term is defined in this policy.
- H. Formal complaint: A document filed by a complainant or signed by the College's Title IX Coordinator alleging sexual misconduct against a respondent and requesting that the College investigate the allegation of sexual misconduct. At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the College's education program or activity. The Title IX Coordinator may not be considered a "complainant" under this policy, even in those situations when the Title IX Coordinator signs the formal complaint.
- I. Respondent: An individual who has been reported to be the perpetrator of conduct that could constitute sexual misconduct under this policy.
- J. Sexual misconduct: Discrimination on the basis of sex that takes the form of sexual harassment, sexual assault, sexual violence, domestic violence, dating violence, and stalking.
- K. Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:
1. A College employee conditions the provision of aid, benefit, or service of the College on an individual's participation in unwelcome sexual conduct;
 2. Unwelcome conduct that a reasonable person would consider to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the College's education programs or activities; or
 3. "Sexual assault," "domestic violence," "dating violence," or "stalking" as defined in this policy. L. Sexual assault:
 1. Any anal or vaginal penetration of another against that person's will or without that person's consent;
 2. Any oral penetration of another by a sexual organ against that person's will or without that person's consent;
 3. Any insertion of another's genitals into another's mouth, anus, or vagina against that person's will or without that person's consent;
 4. Any attempt to make or the making of physical contact with another for the purpose of sexual gratification, against that person's will or without that person's consent; or

5. The use of physical force, coercion, intentional impairment, or threat of harm to commit any of these acts.
- M. Coercion: Occurs when a sexual initiator engages in sexually pressuring or oppressive behavior that causes the behavior's target to engage in unwanted sexual behavior.
- N. Domestic violence: An act of violence committed against an individual,
1. By a current or former spouse or intimate partner of an individual;
 2. By a person with whom the alleged victim shares a child in common;
 3. By a person who is cohabitating with or has cohabitated with the alleged victim as a spouse or intimate partner;
 4. By a person similarly situated to a spouse under the domestic or family violence law of the jurisdiction in which the act of violence allegedly occurred; or
 5. By any other person against the alleged victim, if the relationship is such that the alleged victim is protected from that person's acts under Pennsylvania law regarding domestic or family violence.
- O. Dating violence: An act of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the alleged victim. Whether such a relationship existed must be determined by taking into consideration the relationship's length, type, and frequency of interaction between the persons involved in the relationship.
- P. Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
1. Fear for his or her safety or the safety of others; or
 2. Suffer substantial emotional distress.

Examples of conduct qualifying as stalking include,

- (a) Following a person without proper authority, under circumstances that a reasonable person would believe demonstrate an intention to cause physical harm or emotional distress to the person being followed; and
- (b) Repeatedly communicating with a person under circumstances that a reasonable recipient of such communications would believe demonstrate an intention to cause physical harm or emotional distress to the recipient of such communications.

- Q. Retaliation: Intimidation, threats, coercion, or discrimination against a person for the purpose of interfering with any right or privilege provided by this policy, or because the individual has made a report or complaint, testified, assisted, participated, or refused to participate in any manner in an investigation, proceeding, or hearing regarding sexual misconduct allegations.
- R. Supportive measures: Non-disciplinary, non-punitive individualized services offered—as appropriate, and if reasonably available, and without fee or charge—to the complainant or respondent before or after the filing of a formal complaint or if no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the College’s education programs or activities without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the College’s educational environment, or to deter sexual harassment. “Supportive measures” may include the following:
- Counseling services;
 - Deadline extensions or other course-related adjustments;
 - Modifications of work or class schedules;
 - Campus escort services;
 - Mutual restrictions on contact between the parties;
 - Changes in working conditions;
 - Leaves of absence;
 - Increased security and monitoring of certain campus areas; and
 - Other similar measures.

The College will maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the College’s ability to provide supportive measures. The Title IX Coordinator is responsible for coordinating effective implementation of supportive measures.

- S. Title IX Coordinator: The College official responsible for coordinating implementation and compliance with this policy and Title IX. Currently, the College’s Title IX Coordinator is:

Chris McNamara
Director of People & Culture and Title IX Coordinator
901 Eden Road

Lancaster, PA 17601-5036
Email: CMcNamara@lbc.edu
Telephone: 717-560-8200 extension 5545

The following College employee serves as the College's Deputy Title IX Coordinator:

Robert Wegman
Director of Public Safety
901 Eden Road
Lancaster, PA 17601-5036
Email: RWegman@lbc.edu
Telephone: 717-560-8200 extension 5338

Ordinarily, the Deputy Title IX Coordinator and the Title IX Coordinator will serve as the investigators for allegations of violation of this policy. The College's legal counsel may also serve as an investigator when the College deems that necessary and appropriate.

The College will provide this contact information to all applicants for admission or employment, and to all students and employees.

- T. Hearing: A formal hearing before the Sexual Conduct Hearing Board. Such a hearing must comply with Part X.C of this policy.
- U. Sexual Conduct Hearing Board or the Hearing Board: The group of College officials selected, trained, and designated by the Provost or the Director of People & Culture to hear and decide allegations that a student or employee has violated the College's Sexual Misconduct Policy. Each Sexual Conduct Hearing Board panel will have three members. The Title IX Coordinator and the Deputy Title IX Coordinator shall not serve as a member of the Sexual Conduct Hearing Board. The Sexual Conduct Hearing Board will decide whether an accused individual is responsible for violating this policy and, if so, what remedy to impose as a result. The College shall appoint a Hearing Officer to preside over the Sexual Conduct Hearing.
- V. Sanction: Requirements imposed by the Sexual Conduct Hearing Board on a respondent found responsible for violations of the College's Sexual Misconduct Policy. The scope of permissible sanctions is discussed at Part X.F of this policy.
- W. Appeal Officer: The Executive Vice President shall serve as the Appeal Officer. The Executive Vice President may not serve as a member of the Sexual Conduct Hearing Board. If a conflict of interest arises, another member of the Cabinet shall be appointed by the President to serve as the Appeal Officer.

- X. Clear and Convincing Evidence: Evidence of such convincing force that it demonstrates, in contrast to the opposing evidence, a high probability of the truth of the fact or facts for which it is offered as proof. The College will apply the clear and convincing evidence standard when evaluating whether a violation of the Sexual Misconduct Policy has occurred.
- Y. Advisor: A support person for a student or employee involved in an investigation or hearing of allegations that the Sexual Misconduct Policy has been violated. Both the complainant and the respondent are entitled to be accompanied by an advisor during any investigation or hearing regarding allegations that the Sexual Misconduct Policy has been violated. If the complainant or respondent does not have an advisor, the College will provide a trained advisor, free of charge. The advisor may be anyone who the party believes will help him/her during the investigation, hearing, and appeal of allegations that the Sexual Misconduct Policy has been violated. The complainant and the respondent must notify the Title IX Coordinator of the name, phone number, and email address of their selected advisor and, if applicable, must agree to permit disclosure of the party's FERPA-protected information⁵ for the purposes of this policy. Individuals may select an attorney as an advisor. The College, however, will not pay for the services of an attorney as an advisor.
- Z. Consent: A knowing and voluntary agreement to engage in specific sexual activity at the time of the activity. To be valid, consent must be knowing, voluntary, active, present, and ongoing. Consent must also be clear and

unambiguous, expressed in mutually understandable words or actions.

Individuals should keep the following principles in mind:

- Consent may be expressed verbally or nonverbally.
- Consent may be withdrawn at any time.
- An individual may consent to certain sexual activities, but not others.
- The College will consider all of the circumstances of the relationship between the parties when determining whether consent has occurred. But the fact that an individual has previously engaged in consensual sexual activities does not mean that all future sexual activities qualify as consensual.

⁵ “FERPA” is the Family Educational and Privacy Act, 20 U.S.C. § 1232g.

- A person who is ~~in~~ incapacitated is unable to consent to sexual activity.

AA. Incapacity, incapacitated, and incapacitation: Refer to a person who is unable to consent to sexual activity. Individuals are unable to consent to sexual activities if they are mentally incapacitated, cognitively limited, unconscious, or incapacitated due to the use of alcohol or other drugs. Likewise, an individual may be incapacitated due to the person's age. For example, individuals who are under the age of 13 are unable to consent to sexual activity under any circumstances. Similarly, individuals who are ages 14 and 15 are unable to consent to sexual activities with individuals who are at least four years older than they are. When alcohol is involved, incapacitation is a state beyond drunkenness or mere intoxication. When drug use is involved, incapacitation is a state beyond being under the influence of or impaired by the use of the drug. Alcohol and other drugs affect each individual differently. Determining whether an individual is incapacitated requires an individualized determination. When determining whether a person has the capacity to provide consent, the College will consider whether a sober and reasonable person in the same circumstances would have known that the other party could or could not consent to sexual activity.

BB. Responsible College Employee: The Title IX Coordinator, the Deputy Title IX Coordinator, the Assistant Athletic Director, the Athletics Training Coach, the Associate Provost for Student Success, the Associate Dean, The Director of Student Care, the Director of Residence Life , the Executive Vice President and any staff member (not to include student workers) of the College's Public Safety Department.

III. Prohibited Conduct

- A. The College prohibits any individual from engaging in sexual misconduct, including sexual harassment, sexual assault, dating violence, domestic violence, and stalking.
- B. The College prohibits any individual from retaliating against any individual for making a report, filing a formal complaint, testifying, assisting, participating or refusing to participate in any manner in an investigation, proceeding, or hearing regarding allegations of sexual misconduct.
 1. Prohibited retaliation may include threatening to or actually filing of charges against an individual alleging non-sexual misconduct violations that arise out of the same facts or circumstances as a report or complaint of alleged sexual misconduct, if such actions are undertaken to punish a person for exercising his/her rights under this policy or Title IX.

2. Nothing in this policy prohibits the College from taking disciplinary action against any individual for a materially false statement made in bad faith in a formal complaint or during an investigation, hearing, or appeal concerning allegations of violations of this policy.
 - (a) A determination of responsibility alone, however, is not sufficient to conclude that a party made a false statement in bad faith.
3. Allegations of violation of Part III.B are subject to the same grievance procedure as allegations of sexual misconduct under this policy.
4. The exercise of rights protected under the First Amendment to the United States Constitution does not constitute prohibited retaliation under Part III.B of this policy.

IV. Scope of Sexual Misconduct Policy's Application

- A. This policy's prohibitions apply to conduct that occurs in the College's educational programs or activities. To occur "in the College's educational programs or activities," the conduct must satisfy one of the following criteria:
 1. The conduct is alleged to have occurred on campus or on other property owned, controlled, used, or managed by the College;
 2. The conduct occurs in any building owned or controlled by a student organization that is officially recognized by the College; or
 3. The conduct occurs in any other location, event, or circumstance over which the College exercised substantial control over both the respondent and the context in which the conduct is alleged to have occurred.
- B. Conduct that occurs off-campus or online is covered under this policy if the conduct meets the definition of Part IV.3 of this policy.
- C. This policy's prohibition of sexual misconduct applies only if the person alleged to be the victim of such misconduct was located within the United States when the alleged conduct occurred.
- D. If the conduct in question occurred in the College's educational program or activities, this policy's prohibition of sexual misconduct applies regardless of whether the conduct in question is directed at a member of the College community or someone outside the College community, such as a visitor, guest, vendor, or contractor.

- E. Nothing in this policy prevents the College from taking disciplinary action against an individual under other College policies, provided that the conduct—if proven—would fall outside the scope of prohibited conduct under this policy.

V. Presumption of Non-Responsibility

- A. person accused of violating the Sexual Misconduct Policy is presumed to be not responsible for violating the policy, unless and until the person is found responsible through the grievance process described in Part X of this policy. The mere fact that an allegation has been made or that a formal complaint has been filed will not result in any presumption that the accused is responsible for the alleged violations. The determination regarding responsibility is made at the completion of the grievance process.

VI. Reporting Allegations

- A. Any individual may file a good faith report alleging violation of the College’s Sexual Misconduct Policy.
 - 1. That report may be filed with any “Responsible College Employee.”⁶
- B. Any Responsible College Employee who receives an allegation of violation of Part III of this policy must directly communicate the substance of that report to the Title IX Coordinator as soon as practicable.
- C. Upon receipt of an allegation of violation of the prohibition against sexual misconduct, either the Title IX Coordinator or the complainant may sign a formal complaint requesting an investigation.
 - 1. To file a formal complaint, the complainant must provide the Title IX Coordinator with a document that contains the complainant’s physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint and wishes for an investigation to be conducted.
 - 2. A complainant may file a formal complaint with the Title IX Coordinator in person, by mail, or by email.
- D. In the absence of the filing or issuance of a formal complaint, the Title IX Coordinator must also contact the complainant for the following purposes:

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- 1. To discuss the availability of supportive measure;
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⁶ See definition at Part II.BB.

2. To consider the alleged victim's wishes regarding supportive measures;
3. To inform the alleged victim that supportive measures are available regardless of whether a formal complaint is filed; and
4. To explain to the alleged victim the process for filing a formal complaint.

VII. Supportive Measures

- A. Upon receipt of a report of sexual misconduct, the Title IX Coordinator will offer appropriate supportive measures to both the complainant and the respondent, without fee or charge to the party.
- B. In the absence of the filing or issuance of a formal complaint, the Title IX Coordinator must also promptly contact a party alleged to be the victim of sexual misconduct for the following purposes:
 1. To discuss the availability of supportive measures;
 2. To consider the alleged victim's wishes regarding supportive measures;
 3. To inform the alleged victim that supportive measures are available regardless of whether a formal complaint is filed; and
 4. To explain to the alleged victim the process for filing a formal complaint.
- C. If the Title IX Coordinator determines that a requested supportive measure is inappropriate, the Title IX Coordinator must document the reasons for denying the requested accommodation.
- D. Upon a finding of responsibility, the remedies and sanctions in the written determination will replace supportive measures.
- E. Supportive measures may be continued even after a dismissal of a formal complaint or a finding of non-responsibility. A party may request continued supportive measure by submitting a written request to the Title IX Coordinator.

VIII. Emergency Removals and Administrative Leave

- A. At any time following receipt of information suggesting that a violation of the prohibition against sexual misconduct may have occurred, the Title IX Coordinator may remove a respondent—entirely or partially—from the College's education programs and activities on an emergency basis, provided that the Title IX Coordinator,
 1. Has undertaken an individualized safety and risk analysis regarding the respondent,

2. Has determined that the emergency removal is justified based on an immediate threat to the physical health or safety of any other student or individual arising from the allegations of sexual misconduct, and
 3. Provides the subject of the emergency removal with notice of the emergency removal decision and an opportunity to lodge an immediate challenge of the removal decision.
 - (a) The subject of a removal order wishing to challenge that order must provide the Title IX Coordinator with written notice of such a challenge. The respondent bears the burden of demonstrating that the emergency removal decision was incorrect.
 - (b) The College's Executive Vice President will decide any challenges of removal orders filed by students or employees.
- B. After the filing of a formal complaint, the College may place a non-student employee respondent on administrative leave (with or without pay) during the pendency of an investigation, hearing, or appeal process under this policy.
- C. Any emergency removal or administrative leave decision may be amended or removed during the pendency of the grievance procedure described in Part X. Any emergency removal or administrative leave decision will expire upon the conclusion of the grievance procedure.
- D. Nothing in Part VII of this policy restricts the College's rights under either Americans with Disabilities Act or Section 504 of the Rehabilitation Act of 1973.
- E. Nothing in this policy restricts the College's ability to implement or continue an emergency removal or order administrative leave (even after conclusion of the grievance process), if the reason the respondent poses an immediate threat is unrelated to the allegations of sexual misconduct.

IX. Informal Resolution Process

- A. The College will make available an informal resolution process that does not involve a full investigation and adjudication, subject to the following restrictions:
1. The complainant and respondent must provide voluntary, written consent to the informal process; and
 2. The parties must receive written notification disclosing the following:
 - (a) The allegations;

- (b) The requirements of the informal resolution process, including any circumstances under which a party would be precluded from resuming a formal complaint arising from the same allegations;
 - (c) That at any point before agreeing to a resolution, either party may withdraw from the informal process and resume the grievance process; and
 - (d) That documentation of any resolution agreed upon by the parties will be maintained in the College's records for at least seven years and could become part of the parties' permanent education records.
- B. The informal resolution process may not be utilized for situations involving allegations that a College employee engaged in sexual misconduct toward a student.
- C. To utilize the informal resolution process, both parties must provide the Title IX Coordinator with their written consent to participate no later than 14 days after receipt of the written notice of investigation mentioned in Part X.A.3.
- D. Unless terminated by either party earlier, the informal resolution process must be completed within 21 days after receipt of written consent from both complainant and respondent to participate in the informal resolution process.
- E. The College will not condition employment, enrollment, or any other right on the waiver of an adjudication under this policy.

X. Grievance Procedure

A. Investigations

1. If the complainant files a formal complaint, the Title IX Coordinator will ensure that an appropriate investigation of those allegations occurs.
2. The Title IX Coordinator must also order an investigation even in the absence of a formal complaint signed by a complainant, if the Title IX Coordinator is in possession of information suggesting that a violation of the College's prohibition against sexual misconduct may have occurred.
3. Upon initiation of an investigation, the Title IX Coordinator must issue a written notice to the parties who are known at that time. That notice must contain the following:

- (a) A statement notifying the parties that an investigation of violation of the College's Sexual Misconduct Policy has been initiated;
 - (b) A copy of the College's Sexual Misconduct Policy and Grievance Procedure;
 - (c) A statement of the alleged conduct potentially constituting sexual misconduct with sufficient details including the following, if known at the time:
 - (i) The identities of the party allegedly involved; and
 - (ii) The date and location of the alleged incident;
 - (d) A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process;
 - (e) A statement that the parties may utilize the services of an advisor of their choice, who may be—but is not required to be—an attorney;
 - (f) A statement that the party will be permitted to inspect and review any evidence gathered during the investigation that directly relates to the incident that is the subject of the investigation; and
 - (g) A statement that the College's Code of Conduct prohibits any person from knowingly making a false statement or knowingly submitting false information during the investigation and grievance process.
4. Both the complainant and the respondent will have an equal opportunity to present witnesses, including fact and expert witnesses, and other inculpatory or exculpatory evidence during the Title IX Coordinator's investigation. "Inculpatory evidence" is evidence that tends to suggest that the respondent is responsible for the alleged sexual misconduct. "Exculpatory evidence" is evidence that tends to suggest that the respondent is not responsible for the alleged sexual misconduct.
5. The College may not restrict the ability of either the complainant or the respondent to discuss the allegations under investigation or to gather and present evidence.

6. The Title IX Coordinator will provide a party whose participation is invited or expected with written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings.
 - (a) Such notice will be provided sufficiently in advance of such events to provide the party with sufficient time to prepare.
7. Once the initial investigation is complete, the Title IX Coordinator will provide the parties and their advisors with all evidence gathered during the investigation that directly relates to the allegations in the formal complaint, including the evidence that the College does not intend to rely upon in reaching a determination regarding responsibility and regardless of whether the evidence was obtained from a party or other source.
 - (a) Some evidence gathered during an investigation might contain information normally protected from disclosure under FERPA or which is otherwise confidential. The College, therefore, will require that the parties and their advisors must sign a reasonable non-disclosure agreement as a condition for reviewing and accessing the evidence gathered during the Title IX Coordinator's investigation.
 - (b) The evidence gathered will be provided in either hard copy or electronic format.
 - (c) Notwithstanding the requirements in Part XII.A.7, no information will be provided to the respondent regarding the complainant's sexual predisposition or prior sexual behavior unless,
 - (i) Such evidence addresses the issue of whether someone other than the respondent committed the conduct alleged by the complainant, or
 - (ii) Such evidence concerns specific incidents of the complainant's prior sexual behavior with respect to the respondent and addresses whether respondent had consent to engage in the alleged conduct.
8. If, during the course of an investigation, the Title IX Coordinator decides to investigate allegations about the complainant or the respondent that were not included in the original notice to the parties, then the Title IX Coordinator must provide notice of the additional allegations to the parties whose identities are known at that time.

9. The Title IX Coordinator is responsible for gathering evidence sufficient to reach a determination regarding responsibility. The parties are not responsible for gathering evidence.
10. Upon receipt of the directly related evidence, the parties will have ten days to submit to the Title IX Coordinator a written response, which the Title IX Coordinator will consider before completing the investigative report.
11. The Title IX Coordinator will create an investigative report that fairly summarizes the relevant evidence gathered during the investigation.
 - (a) The investigative report will be provided to the complainant and respondent at least ten days before any hearing occurs before the Sexual Conduct Hearing Board regarding the allegations addressed in the investigative report.

B. Dismissal Decisions

1. Upon completion of the investigation, the Title IX Coordinator will decide whether a formal complaint should be forwarded to the Sexual Conduct Hearing Board for a hearing or whether the formal complaint should be dismissed.
2. The Title IX Coordinator must dismiss the formal complaint if the Title IX Coordinator determines any of the following situations apply:
 - (a) The alleged conduct, even if proved, would not satisfy the definition of “sexual harassment” in this policy;⁷
 - (b) The alleged conduct did not occur in the College’s education programs or activities;⁸ or
 - (c) The alleged conduct did not harm a person located in the United States when the alleged conduct occurred.
3. The Title IX Coordinator may dismiss a formal complaint at any time during the investigation or hearing if the Title IX Coordinator determines that specific circumstances prevent the College from gathering or presenting sufficient evidence to reach a determination regarding the allegations in the formal complaint.

⁷ See Part II.K above.

⁸ See Part IV.A.

4. Any party may file an appeal of the Title IX Coordinator's decision either to forward the formal complaint to the Sexual Conduct Hearing Board or to dismiss a formal complaint.

(a) Any such appeal must be filed, in writing, with the Title IX Coordinator within three days of the issuance of the Title IX Coordinator's decision.

(i) The appeal may contain a written statement explaining the reasons why the appealing party believes the Title IX Coordinator's decision should be reversed.

(b) The Title IX Coordinator must notify all other parties of any appeal filed challenging a Hearing Board's decision.

(i) All other parties may file a written statement supporting or opposing the appeal.

(A) That written statement must be provided to the Title IX Coordinator and all other parties no later than

three days of receipt of the appeal from the Title IX Coordinator.

(c) The basis for the appeal are the same as those listed in Part X.G.1.(a)-(c).

(d) The College's Executive Vice President will decide the appeal of the Title IX Coordinator's decision.

(e) The decision regarding such an appeal must be in writing and must describe the rationale for the result.

(f) The Title IX Coordinator will provide all parties with simultaneous notice of the appeal's outcome.

5. Even if a formal complaint is dismissed in accordance with Part X.B of this policy, the College may pursue discipline against the respondent for other policy violations arising out of the same event.

C. Hearings

1. Hearing Roles

(a) Complaints containing allegations of sexual misconduct will be decided by the Sexual Conduct Hearing Board, unless such complaints are dismissed in accordance with Part X.B of this policy.

(i) The Hearing Board will decide both whether the respondent is responsible or not responsible for the alleged violation of the Sexual Misconduct Policy and, if responsible, what remedies or sanctions will be required.

(ii) Hearing Board members are permitted to question witnesses in the manner that the hearing officer deems appropriate.

(A) If a witness or party refuses to answer a question posed by a Hearing Board member (and not prohibited by the hearing officer), any party to the hearing may submit a prior statement from that witness or party that addresses the topic of the question that the witness refused to answer.

(B) If a complainant or respondent refuses to answer a question posed by a Hearing Board member (and not prohibited by the hearing officer), the Hearing Board may—but is not required to—determine that

the answer to the question would be adverse to the refusing party's position in the matter.

1) The Hearing Board, however, may not find the respondent responsible or not responsible based solely on a witness's refusal to answer a question.

(b) A hearing officer will preside over hearings regarding alleged violations of the Sexual Misconduct Policy. The hearing officer will decide procedural questions and any challenges to evidence and testimony. The hearing officer must exclude evidence that is irrelevant, duplicative, or is prohibited from consideration under this policy. The hearing officer may participate in the Sexual Conduct Board's deliberations as a non-voting member of that board.

- (c) The complainant, the respondent, and a representative of the College will be permitted to attend the entire hearing before the Hearing Board, other than Board deliberations. Only the Hearing Board members and the hearing officer may participate in the Board's deliberations.
- (d) Advisors
 - (i) The complainant, the respondent, and the College are permitted to utilize an advisor during the hearing, subject to the following restrictions:
 - (A) The party's advisor must agree to comply with Rules of Decorum for Sexual Misconduct hearings. No party's advisor may participate in the hearing unless she/he signs an agreement indicating willingness to abide by the Rules of Decorum.
 - (B) The person selected as a party's advisor must sign a non-disclosure agreement, provided by the College, to participate as an advisor at the hearing.
 - (C) The College may impose other restrictions related to an advisor's participation in a hearing to comply with privacy considerations under the Family Educational Rights & Privacy Act ("FERPA"), provided those restrictions apply equally to the complaint's and the respondent's advisors.
 - (ii) The party's advisor will be permitted to attend the entire hearing before the Sexual Conduct Hearing Board, other than Board deliberations, provided that the advisor complies with the Rules of Decorum. The hearing officer may exclude an advisor who fails to comply with the Rules of Decorum.
 - (iii) The parties are permitted to have their advisors participate as much or as little as the party deems necessary or appropriate. The parties may permit their advisors to present information or argument directly to the Hearing Board on behalf of that party.

- (iv) The advisor may be any person, including a licensed attorney. The Title IX Coordinator and the Deputy Title IX Coordinator, however, may not serve as an advisor for the complainant or the respondent.
 - (A) Unless the College receives advanced notice that a party intends to retain her/his own advisor, the College will assign an advisor to assist the party during the hearing.
 - 1) Such advisor will be provided to the party at no charge to the party.
 - 2) Any advisor provided by the College will be trained in accordance with the requirements in Part XII.B of this policy.
 - (B) The complainant and the respondent must notify the Title IX Coordinator the identity of any attorney the party intends to use as the advisor at a hearing before the Sexual Conduct Hearing Board. Such notice must be provided at least seven days before the scheduled hearing.
 - 1) If a complainant or respondent fails to provide that notice, the hearing officer will, upon request of the College's representative, permit the re-scheduling of the hearing to allow the College to retain an attorney to represent its interests during the hearing.
2. The Title IX Coordinator, in her/his discretion, is permitted to require that allegations of sexual misconduct against multiple respondents are presented in a single hearing before the Sexual Conduct Board, if the Title IX Coordinator determines that the allegations against the respondents arise from the same incident.
- (i) The Title IX Coordinator's decision to consolidate or not consolidate allegations against multiple respondents is not subject to the pre-hearing appeal process discussed in Part X.B of this policy. A party, however, may challenge the decision through the appeal process provided in Part X.G of this policy.

3. The College will create an audio or audiovisual recording or written transcript of all hearings under this policy.
 - (a) By participating in the hearing, all parties consent to the recording of their voices in accordance with Pennsylvania law.
 - (b) The College will retain the recording or transcript for a period of at least seven years following the hearing.
4. Witnesses
 - (a) All parties will have equal opportunity to present fact and expert witnesses during the hearing.
 - (i) A complainant or respondent wishing to present a fact witness during the hearing must provide all other parties and the Title IX Coordinator with the identity and contact information of all fact witnesses that party wishes to address the Hearing Board. That notice must be provided at least seven days before the scheduled hearing.
 - (ii) Any party wishing to present expert witness testimony must provide all other parties with notice of that intention.
 - (A) That notice must be provided to all other parties no later than seven days before the scheduled hearing date.
 - (B) That notice must include,
 - 1) The name, telephone number, and email address of such witness,
 - 2) The curriculum vitae or resume of such witness (including a statement of the witness's qualifications and all publications authored during the previous ten years),
 - 3) A statement of the compensation (if any) that the witness is receiving related to her/his testimony, and
 - 4) A complete statement of all opinions that the witness intends to offer during the hearing, the facts and data that the

witness considered in forming those opinions, and any exhibits that the witness intends to use as part of her/his testimony.

- (b) The hearing officer may require a party to provide an explanation regarding the expected statement of any witness before that witness is permitted to address the Hearing Board.
 - (i) The hearing officer will exclude any witness from addressing the Hearing Board or limit the scope of that witness's statement if the hearing officer determines that the proposed statement (or any portion of the proposed statement) is irrelevant.
 - (ii) The hearing officer will not exclude any witness from testifying regarding a matter relevant to the issue under consideration. But if the probative value of the witness's proposed testimony would be outweighed by the dangers of unfair prejudice, confusion of the issues, or misleading the Hearing Board, the hearing officer may take any or all of the following actions:
 - (A) Instruct the Hearing Board to consider the evidence only for its relevant purpose;
 - (B) Instruct the Hearing Board to evaluate objectively whether that evidence warrants a high-level or low level of weight or credibility;
 - (C) Require the introduction of evidence sufficient to establish the relevant purpose of the witness's statement; and
 - (D) Place reasonable limits on the timing of the presentation of the witness's statement to ensure that it is considered only for a relevant purpose.

1) For example, a witness's statement that is relevant only to the issue of what remedy should be imposed must not be presented to the Hearing Board unless and until the Hearing Board finds that the respondent is responsible for the allegations.

- (iii) The hearing officer must instruct a witness not to answer a question if the hearing officer determines that the question is irrelevant or would violate the Rape Shield rules.⁹
 - (iv) The hearing officer may exclude the testimony that would involve the needless presentation of cumulative evidence.
 - (c) Witnesses who address the Hearing Board are subject to direct cross-examination.
 - (i) No party, however, may cross-examine any witness. Instead, any cross-examination of a witness must be conducted by that party's advisor, never the party herself/himself.
 - (ii) Each party's advisor will have the right to conduct appropriate direct examination and cross-examination of any witness who addresses the Hearing Board.
 - (A) The party's advisor will be permitted to conduct such examinations (and any necessary follow up questions) orally and in real time.
 - (B) Only questions regarding relevant topics are appropriate for cross-examination.
 - (C) Appropriate cross-examination includes questions challenging a party's or witness's credibility.
 - (d) Witnesses must provide honest statements to the Hearing Board.
Any witness who knowingly provides a false statement to the Hearing Board is subject to discipline by the College.
- 5. Evidentiary Rules
 - (a) Standard of Proof: Clear and Convincing

⁹ See Part X.C.5.(e) below.

In all hearings related to allegations of violation of the Sexual Misconduct Policy, the Sexual Conduct Board will apply a clear and convincing evidence standard. That means that a respondent will not be found responsible for violating the Sexual Misconduct Policy unless the College demonstrates that the evidence is of such convincing force that it demonstrates, in contrast to the opposing evidence, a high probability of the truth of the act or acts that constitute violations of the Sexual Misconduct Policy.

(b) Burden of Proof

The College bears the burden of demonstrating that the respondent is responsible for violating the Sexual Misconduct Policy. The respondent is not required to prove non-responsibility, and the complainant is not responsible for proving responsibility. The College must demonstrate that the respondent is responsible in order to impose sanctions for violation of the Sexual Misconduct Policy.

(c) Only relevant evidence may be presented to the Hearing Board.

(i) Evidence is relevant if,

(A) The evidence has any tendency to make a fact more or less likely to have occurred than it would without the evidence; and

(B) That fact, if proven, would,

- 1) Makes it more or less likely that the respondent is responsible for violating the Sexual Misconduct Policy, or
- 2) Demonstrates the appropriate remedy (if any) to be imposed for the alleged violation of the Sexual Misconduct Policy.

(ii) The hearing officer must exclude from the Hearing Board's consideration any evidence that is irrelevant.

(iii) The hearing officer may not exclude evidence that is relevant to the issue under consideration. As a result,

evidence of a party's character or prior bad acts may not be excluded if that evidence is relevant. But if the probative value of any evidence is substantially outweighed by the dangers of unfair prejudice, confusion of the issues, or misleading the Hearing Board, the hearing officer may take any or all of the following actions,

- (A) Instruct the Hearing Board to consider the evidence only for its relevant purpose,
 - (B) Instruct the Hearing Board to evaluate objectively whether that evidence warrants a high-level or low level of weight or credibility,
 - (C) Require that the proponent of such evidence introduce evidence explaining to the Hearing Board the evidence's relevant purpose, and
 - (D) Place reasonable limits on the timing of the presentation of evidence to ensure that it is considered only for a relevant purpose.
 - 1) For example, evidence that is relevant only to the issue of what remedy should be imposed shall not be presented to the Hearing Board unless and until the Hearing Board finds that the respondent is responsible for the allegations.
- (d) In reaching a decision regarding responsibility, the Hearing Board must not rely on any statement of a party or witness unless that party or witness submits to cross examination at the live hearing.
- (i) The Hearing Board shall not rely on any statement of a party or witness who is not subject to cross-examination in reaching a determination regarding the respondent's responsibility.
 - (ii) The Hearing Board must not draw an inference about the determination regarding responsibility based solely on a party's or witness's absence from the live hearing or refusal to answer cross-examination or other questions.

- (e) Rape Shield Rules
 - (i) Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant unless,
 - (A) Such questions and evidence are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or
 - (B) Such questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.
 - (f) The Hearing Board may not base credibility determinations upon a person's status as a complainant, a respondent, or a witness.

6. The hearing officer will not permit questions or evidence that constitute or seek disclosure of information protected under a legally recognized privilege, unless the person holding that privilege has waived it.

D. Virtual Hearings

1. At the request of either party, the College will conduct the hearing with the parties located in separate rooms.
2. Any technology that the College utilizes to conduct hearings in this manner must enable the Hearing Board, hearing officer, the parties and their advisors (if any) to simultaneously see and hear the party or witness answering questions.

E. Hearing Board's Findings

1. The Hearing Board must issue a written decision regarding whether the respondent is responsible for the alleged violations of the Sexual Misconduct Policy. The written decision will be issued within seven days of the conclusion of the hearing and must include,
 - (a) A description of the allegations that could potentially constitute sexual misconduct, as defined in Part II.J of this policy;
 - (b) A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any

notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;

- (c) The Hearing Board's factual findings supporting its determination;
 - (d) Conclusions regarding the application of the Hearing Board's factual findings to the relevant definitions of "sexual misconduct" in this policy;
 - (e) A statement of, and rationale for, the result as to each allegation, including
 - (i) A determination of responsibility regarding each alleged violation of the Sexual Misconduct Policy;
 - (ii) Any disciplinary sanctions the Hearing Board decides to impose on the respondent and whether remedies designed to restore or preserve equal access to the College's educational programs or activities will be provided to the complainant; and
 - (iii) The procedures and permissible bases for the complainant and respondent to appeal.
2. The Hearing Board's decision must be issued within seven days of conclusion of the hearing, unless extenuating circumstances require additional time and the hearing officer notifies the Title IX Coordinator, complainant, and respondent of the need for additional time.
 3. The Title IX Coordinator will ensure that the written determination is provided to the parties simultaneously.
 4. The determination regarding responsibility becomes final either on the date that the recipient provides the parties with the written determination of the result of the appeal, if an appeal has been filed, or—if an appeal is not filed—within three days after the Hearing Board's written determination is provided to the parties.

F. Remedies and Sanctions

1. If a respondent is found responsible for any violation of the Sexual Misconduct Policy, any remedy or sanction imposed through the grievance process must be designed to restore or preserve the complainant's equal access to the College's education programs and

activities. Any such remedy may include any of the supportive measures listed in Part VII of this policy.

2. If the respondent is a student and is found responsible for violating the Sexual Misconduct Policy, the student may receive a sanction in the form of a written warning, loss of privileges, no-contact directive, mandatory training, mandated counseling, other educational sanctions, disciplinary probation, suspension, expulsion, or any combination of these.
3. If the respondent is a non-student employee and is found responsible for violating the Sexual Misconduct Policy, the respondent may receive a written reprimand, final written warning, change in work assignment, loss of privileges, no-contact directive, mandatory training, mandatory counseling, suspension (with or without pay), termination of employment, or any combination of these.
4. The Hearing Board may take into account any previous violations of the Student Code of Conduct, the Sexual Misconduct Policy, or any other College policy or procedure when determining the appropriate remedy to impose. More than one sanction may be imposed.
5. The Title IX Coordinator is responsible for ensuring implementation of any remedies ordered.

(a) No punitive measures may be implemented against a respondent until a final determination has been made.¹⁰

G. Appeals of the Hearing Board's Decisions

1. Any party may file an appeal of the Hearing Board's decision on any or all of the following basis:
 - (a) Procedural irregularity that affected the outcome of the matter;
 - (b) New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made and which could affect the outcome of the matter;
 - (c) The Title IX Coordinator, the investigator, or the members of the Sexual Conduct Hearing Board had a conflict of interest or bias for or against complainants or respondents generally or the

¹⁰ See Part X.E.4.

individual complainant or respondent that affected the matter's outcome; and

2. Any such appeal must be filed, in writing, with the Title IX Coordinator within three days of the issuance of the Hearing Board's written decision.
3. The party appealing the Hearing Board's decision may submit a written statement explaining the reasons why the appealing party is challenging the Hearing Board's decision. That written statement must be provided to the Title IX Coordinator within seven days of the issuance of the Hearing Board's written decision.
4. The Title IX Coordinator must notify all other parties of any appeal filed challenging a Hearing Board's decision.

(a) All other parties may file a written statement supporting or opposing the appeal or hearing outcome.

(i) That written statement must be provided to the Title IX Coordinator and all other parties no later than 14 days of receipt of the issuance of the Hearing Board's written decision.

5. The Appeal Officer will decide any appeal challenging a Hearing Board's decision.

(a) The Appeal Officer must issue a written decision explaining the rationale for the result.

(b) That written decision must be provided to the parties and the Title IX Coordinator within five days of expiration of the period in Part X.G.4.(a).(i) for submitting statements in support of, or opposition to, the appeal.

6. The Title IX Coordinator will simultaneously provide all parties with the written decision regarding the appeal.

XI. Confidentiality

- A. Hearings before the Sexual Conduct Board will be conducted in private.
- B. The College may not access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist,

or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity or assisting in that capacity, if the records are made and maintained in connection with the provision of treatment to the party.

1. If the party provides voluntary, written consent, then the College may access, consider, disclose, or otherwise use a party's confidential treatment records during the grievance process.

C. The Hearing Board members, the hearing officer, and the Appeal Officer will be required to sign a reasonable non-disclosure agreement as a condition for participating in the grievance process.

D. All College employees involved in any aspect of the grievance process (reporting allegations, filing of formal complaints, investigations of formal complaints, implementation of emergency removals or supportive measures, hearings, or appeals) are subject to the following confidentiality rules:

1. The identity of the following individuals must be kept confidential:

(a) Any individual who has made a report or complaint of sexual misconduct;

(b) Any individual who is alleged to be the perpetrator of sexual misconduct; (c) Any respondent; and (d) Any witness.

2. Notwithstanding these restrictions, the identities of the individuals mentioned in Part XI.D.1.(a)-(d) may be disclosed if, (a) Such disclosure is permitted under FERPA,

(b) Such disclosure is required by law, or

(c) Such disclosure is necessary to conduct any investigation, hearing, or appeal under this policy.

XII. Miscellaneous

A. Conflicts of Interest

No person may serve as the Title IX Coordinator, a Deputy Title IX Coordinator, an investigator, the hearing officer, a member of the Hearing Board or Appeal Board, or as a facilitator for the informal resolution process if that person has a conflict of interest or bias for or against complaints or respondents generally or the individual complainant or respondent in the particular matter.

B. Training

1. The College will ensure that the Title IX Coordinator and any Deputy Title IX Coordinator, investigator, hearing officer, Hearing Board or Appeal Board member, and facilitator of the informal process receive training on the following topics:
 - (a) The definition of sexual harassment in this policy, including the College's definition of "consent";
 - (b) The clear and convincing evidence standard;
 - (c) The presumption of non-responsibility;
 - (d) Confidentiality rules under this policy;
 - (e) The scope of the College's education programs and activities;
 - (f) How an appropriate investigation is conducted;
 - (g) The College's Sexual Misconduct Policy and Grievance Process, including the College's processes regarding,
 - (i) Hearings,
 - (ii) Appeals, and
 - (iii) The informal resolution process
 - (h) The scope of potential remedies for violations of the Sexual Misconduct Policy.
 - (i) Available support measures.
 - (j) How to serve impartially, including the importance of avoiding prejudice of the facts, conflicts of interest, and bias.
2. The College will ensure that any hearing officer, the Title IX Coordinator and the members of the Hearing Board and Appeal Board receive training regarding the following topics:
 - (a) Any technology used at a live hearing;
 - (b) Relevant questions and evidence; and (c) The Rape Shield Rules.

3. The College will ensure that the Title IX Coordinator and any Deputy Title IX Coordinator or investigator receives training regarding responsibilities associated with the creation of an investigative report that fairly summarizes the relevant evidence.
4. No training provided in accordance with Part XII.B of this policy will rely on sex stereotypes.
5. All training provided in accordance with Part XII.B of this policy must promote impartial investigations and adjudications of formal complaints.

C. Record Keeping

1. The College must maintain the following records for a period of seven years:
 - (a) Each sexual misconduct allegation, including any determination regarding responsibility, the recording or transcript of any hearings, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the College's education programs and activities;
 - (b) Any appeals filed under this policy and the written decisions regarding those appeals;
 - (c) Any informal resolution process and the result of such informal resolution process;
 - (d) Documentation of any actions the College takes in response to a report or formal complaint of sexual misconduct, which must include,
 - (i) Any supportive measures provided;
 - (ii) Measures that the College has taken to restore or preserve equal access to its education program or activity; and
 - (iii) The basis for the College's determination that its response was not deliberately indifferent;
 - (e) If the College does not provide the complainant with supportive measures, the College must document the reasons why its response to the complaint or report was not clearly unreasonable in light of the known circumstances.

- (f) All materials used to train the Title IX Coordinators, the Deputy Title IX Coordinators, investigators, members of the Sexual Conduct Hearing Board, the Appeal Board, and the hearing officer. These training materials will also be posted on the College's website.

D. Singular/Plural

When required by the context, whenever the singular number is used in this policy that also refers to the plural. Likewise, reference to the plural refers to the singular.

E. Deadlines for Completing Process

1. The initial notice to the parties¹¹ will be provided no later than three days after the formal complaint is filed.
2. The disclosure of the evidence gathered during the investigation¹² will be provided to the parties no later than 45 days after the formal complaint is filed.
3. The Title IX Coordinator's investigative report¹³ will be provided to the parties no later than 60 days after the formal complaint is filed.
4. The live hearing,¹⁴ if any, will occur no later than 75 days after the formal complaint is filed.
5. The written decision of the Sexual Conduct Hearing Board will be issued no later than 80 days after the formal complaint is filed.

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6. The written decision regarding any appeal¹⁵ will be issued within 100 days after the filing of the formal complaint.

¹¹ See Part X.A.3 above.

¹² See Part X.A.7 above.

¹³ See Part X.A.11 above.

¹⁴ See Part X.C.1.(a) above.

¹⁵ See Parts X.G.5 and X.G.6 above.

7. The entire grievance process¹⁶ will conclude within 100 days after the filing of the formal complaint.
8. Any time related to the informal resolution process¹⁷ will not count toward any deadline in Part XII.E of this policy.

F. Extensions of Time

1. The Title IX Coordinator will work with the Hearing Board members, the parties, their advisors, the hearing officer, and any witnesses to arrange for a mutually convenient time for conducting the hearing, if feasible.
2. Extensions of time and requests to reschedule or delay hearings, however, must be directed to the Title IX Coordinator. No such requests, however, will be granted absent a demonstration of good cause. The Title IX Coordinator's decision to grant or deny such an extension is not subject to appeal through the appeal process outlined in Part X.B of this policy.
 - (a) Good cause may include considerations such as
 - (i) The absence of a party, the party's advisor, or a witness,
 - (ii) Concurrent law enforcement activity,
 - (iii) The filing of an appeal of a dismissal decision,
 - (iv) The need for foreign language assistance, or (v) Disability-related accommodations.
3. If any deadline in this policy falls on Saturday, Sunday, or recognized College holiday, or if the College is closed due to unforeseen circumstances, then the deadline for compliance will be the next business day that the College is open.

- G. Nothing in this policy is designed to inhibit any party's rights under Title IX of the Educational Amendments Act, the Pennsylvania Human Relations Act, the Pennsylvania Fair Educational Opportunities Act, or any other similar federal, state, or local law. To the extent there is any conflict between these laws and this policy, those legal requirements prevail and must be adhered to.

¹⁶ See Part X above.

¹⁷ See Part IX above.

Sex Offender Registration and Access to Related Information

Pennsylvania Locations:

The Federal Campus Sex Crimes Prevention Act went into effect on October 28, 2002. The law requires institutions of higher education to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offenders may be obtained. It also requires that sex offenders, already registered in a state, provide notice of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student.

Pennsylvania's Megan's Law, 42 PA.C.S. § 9799.1, requires the State Police to create and maintain a registry of persons who have either been convicted of, entered a plea of guilty to, or been adjudicated delinquent of certain sex offenses listed in 42 PA.C.S. §§ 9795.1 and 9795.2. Additionally, the Pennsylvania State Police are required to make certain information on registered sex offenders available to the public through an Internet website. The Pennsylvania State Police have established the following website according to the requirements of 42 PA.C.S. § 9798.1: <http://www.pameganslaw.state.pa.us/EntryPage.aspx>.

Information regarding the possibility of registered sex offenders on the campus of Lancaster Bible College may also be obtained from the following agencies.

Manheim Township Police Dept.

1825 Municipal Drive
Lancaster, PA 17601
(717) 569-6401

Lancaster City Bureau of Police

39 West Chestnut Street
Lancaster, PA 17603-3510
(717) 735-3300

**Pennsylvania State Police Troop J –
Lancaster**

2099 Lincoln Highway
East Lancaster, Pennsylvania 17602-3384
(717) 299-7650

**Philadelphia Police Department – 39th
District**

2201 W. Hunting Park Ave.
Philadelphia, PA 19140 (717) 299-7650
215-686-3390

Washington DC Location (Maryland):

MARYLAND SEX OFFENDER REGISTRY- The federal Campus Sex Crimes Prevention Act of 2000 (CSPA) provides for the tracking of convicted sex offenders enrolled at, or employed by, higher education institutions. This act is an amendment to the Jacob Wetterling Crimes against Children and Sexually Violent Offender Act. Under the law, state and local law enforcement agencies must provide colleges and universities in their jurisdiction with a list of registered sex offenders who have indicated that they are enrolled, employed by or working at the institution.

A list of all registered sex offenders in Maryland, including registrants employed or enrolled at Maryland institutions of higher education, is available from the state Department of Public Safety and Correctional Services (required under section 121 of the Adam Walsh Child Protection and Safety Act of 2006) at

<http://www.dpscs.state.md.us/onlineservs/socem/default.shtml> .

Information regarding the possibility of registered sex offenders on the Greenbelt, Maryland site of Lancaster Bible College | Capital Seminary & Graduate School may also be obtained from the following agencies.

Greenbelt Police Dept.

550 Crescent Road
Greenbelt, MD 20770
(301) 474-7200

Prince George County Police

District 1 Station
5000 Rhode Island Avenue
Hyattsville, MD 20781
(301) 699-2630

Maryland State Police – Barrack Q – College Park

10100 Rhode Island Avenue
College Park, MD 20740
(301) 345-3101

Drug & Alcohol Policy

Lancaster Bible College | Capital Seminary & Graduate School educates students to think and live a Biblical worldview and to proclaim Christ by serving Him in church and society. We do this in a safe environment and in a way that honors God and one another. Toward that end, we ask that our students, faculty, and staff maintain a drug and alcohol-free living and learning community.

This policy is consistent with the Federal Government's Drug-Free Workplace Act of 1988 and Drug-Free Schools and Communities Act of 1989.

Willing compliance with this policy should not be a burden. Rather, it reflects respect for God-appointed authority and the shared joy of living and studying among our community of believers.

Drug-Free Schools and Communities Act of 1989

In accordance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989, the policy on illegal drugs and alcohol is as follows:

A. Standard of Conduct and College Sanctions

LBC will uphold the following standards regarding alcohol, tobacco, marijuana, and non-prescription and illegal drugs. Standards apply from enrollment through graduation, including all breaks.

- Students are not permitted to purchase, possess, distribute, or use alcoholic beverages, tobacco products, vape pens, hookah, marijuana, synthetic street drugs or any illegal drug on or off campus, regardless of whether the conduct is legal where it occurs.
- Students are prohibited from misusing or distributing legally prescribed medication.
- Students are not permitted to attend events or places specifically intending to engage in activities that violate the College's standards regarding alcohol, marijuana, nonprescription and illegal drug, and tobacco use.
- Due to the potential appearance of drug or alcohol use, students are prohibited from displaying decorative bottles, paraphernalia, and collecting or storing empty alcohol containers on campus for recycling or other purposes.
- LBC will not tolerate students providing alcohol to those under the age of 21 regardless of the location (on/off campus, overseas, study abroad, mission trips, etc.). Such action will result in suspension or expulsion from the College.

B. College Sanctions

- Students who violate the Drug and Alcohol Policy will be referred to the College Discipline and Judicial Process outlined in the student handbook. After an investigation, sanctions will be assigned that may include disciplinary probation, suspension, community service, educational program (including fees), parental notification, up to and including dismissal.
- Co-curricular participation may also be affected

C. Legal Sanctions

- Students are responsible to obey state and federal laws that prohibit unlawful sale, use, or possession of drugs and alcohol, and underage drinking. Any student engaged in such practices are subject to legal sanctions and penalties, in addition to any discipline levied by the College.
- Municipal, state, and federal laws strictly outline penalties – including fines and jail terms – for the illegal use, possession or distribution of alcohol and drugs.

C. Health Risks

- The use of illicit drugs and the abuse of alcohol present health risks such as addiction, acute and chronic illness, and death. Other risks associated with alcohol and drug use include physiological and psychological damage, detrimental dependencies, impaired learning, violence, injuries, accidents, drunk driving, acquaintance rape, unwanted pregnancies, and sexually transmitted diseases.
- Students are reminded annually of the significant health risks associated with the improper use of substances mentioned above.

D. Treatment Programs

- Alcohol and drug information, referral, counseling, treatment, and rehabilitation programs are available to students through a variety of on and off campus resources. Some of these services and programs are free; others are covered by insurance or based on ability to pay. Students with questions or concerns related to the use of illicit or prescription drugs or the abuse of alcohol are urged to take immediate advantage of the help that is available.
- Students struggling with drug, tobacco, or alcohol use may obtain counseling through the C3 Counseling Center: c3@lbc.edu.

E. Parental Notification

- LBC will notify the parent(s)/guardian(s) of dependent students under the age of 21 for disciplinary actions of suspension or dismissal and for violations related to alcohol or controlled substances. The College also reserves the right to contact parent(s)/ guardian(s) when the administration believes that parental contact is in the best interest of the student and/or College.

- All members of the College community, however, must clearly understand that they jeopardize their education, their jobs, their health and their future if they unlawfully possess, use or distribute drugs or alcohol at LBC.

Factors to Consider Regarding Alcohol

1. While a person understands that everything is permissible, they must also realize that not everything is beneficial or constructive (1 Corinthians 10:23-24). This is especially evident in the area of alcohol use when you consider the following:

- Alcohol-related problems pose a major threat to college students. Alcohol use is clearly linked to hazing, date rape, injuries, and fatal accidents among students.
- Alcohol use is not only unwise but illegal for 70% of our undergraduates because they are under the legal drinking age (1 Peter 2:13-17).
- Alcohol use is clearly regulated in both Testaments for leaders who are either instructed to avoid the use or abuse of the substance (Lev. 10:9; Num. 6:3; Prov. 31:4; 1 Tim. 3:3; Titus 1:7).
- Alcohol abuse is a mark of spiritual immaturity (1 Cor. 6:9-11; 1 Peter 4:3).
- Alcohol use may reduce a person's decision making ability and is often associated with areas of immorality (Rom. 13:13; Gal. 5:19-21).
- Alcohol frequently diminishes a person's ability to practice self-control and Spirit-control (Eph. 5:15-18; 1 Thess. 5:7-8).
- Alcohol use is linked with areas that are "disputable matters" (Rom. 14). In such matters we are to be particularly sensitive about the impact of our decisions on another person's life, seeking to edify one another even above our desires.

2. We will promote a healthy environment in these areas for undergraduate students by:

- Assuring that all college-related functions are tobacco-, drug-, and alcohol-free zones.
- Reminding students that physical, spiritual, and psychological dangers may result from the use/abuse of these substances.
- Requiring that students not promote these practices with their attire or decorations in dorm or college areas

Commonly Abused Drugs & Health Consequences

Substances: Category & Name	Examples of Commercial & Street Names	DEA Schedule* / How Administered**	Intoxication Effects/Potential Health Consequences
Cannabinoids			
Hashish	Boom, chronic, gangster, hash, hash oil, hemp	I/swallowed, smoked	<i>euphoria, slowed thinking and reaction time, confusion, impaired balance and coordination/cough, frequent respiratory infections;</i>
Marijuana	Blunt, dope, ganja, grass, herb, joints, Mary Jane, pot, reefer, sinsemilla, skunk, weed	I/swallowed, smoked	<i>impaired memory and learning; increased heart rate, anxiety; panic attacks; tolerance, addiction</i>
Depressants			
barbiturates	<i>Amytal, Nembutal, Seconal, Phenobarbital:</i> barbs, reds, red birds, phennies, tooies, yellows, yellow jackets	II, III, V/injected, swallowed	<i>reduced anxiety; feeling of well-being; lowered inhibitions; slowed pulse and breathing; lowered blood pressure; poor concentration/fatigue; confusion; impaired coordination, memory, judgment; addiction; respiratory depression and arrest; death</i>
benzodiazepines (other than flunitrazepam)	<i>Activan, Halcion, Librium, Valium, Xanax:</i> candy, downers, sleeping pills, tranks	IV/swallowed, injected	<i>Also, for barbiturates—sedation, drowsiness/depression, unusual excitement, fever, irritability, poor judgment, slurred speech, dizziness, life-threatening withdrawal</i>
flunitrazepam***	<i>Rohypnol:</i> forget-me pill; Mexican Valium, R2, Roche, roofies, roofinol, rope, rophies	IV/swallowed, snorted	<i>for benzodiazepines—sedation, drowsiness/dizziness</i> <i>for flunitrazepam—visual and gastrointestinal disturbances, urinary retention, memory loss for the time under the drug's effects</i>
GHB***	<i>Gamma-hydroxybutyrate:</i> G, Georgia home boy, grievous bodily harm, liquid ecstasy	I/swallowed	<i>For GHB—drowsiness, nausea/vomiting, headache, loss of consciousness, loss of reflexes, seizures, coma, death</i>
methaqualone	<i>Quaalude, Sopor, Parest:</i> ludes, mandrex, quad, quay	I/injected, swallowed	<i>for methaqualone—euphoria/depression, poor reflexes, slurred speech, coma</i>
Dissociative Anesthetics			

Substances: Category & Name	Examples of Commercial & Street Names	DEA Schedule* / How Administered**	Intoxication Effects/Potential Health Consequences
ketamine	<i>Ketalar SV:</i> cat Valiums, K, Special K, vitamin K	III/injected, snorted, smoked	<i>Increased heart rate and blood pressure, impaired motor function/memory loss; numbness; nausea/vomiting</i> <i>Also, for ketamine—at high doses, delirium, depression, respiratory depression and arrest</i>
PCP and analogs	<i>phencyclidine:</i> angel dust, boat, hog, love boat, peace pill	I, II/injected, swallowed, smokes	<i>For PCP and analogs—possible decrease in blood pressure and heart rate, panic, aggression, violence/loss of appetite, depression</i>
Hallucinogens			
LSD	<i>lysergic acid diethylamide:</i> acid, blotter, boomers, cubes, microdot, yellow sunshines	II/swallowed, absorbed through mouth tissues	<i>Altered states of perception and feeling; nausea; persisting perception disorder (flashbacks)</i> <i>Also for LSD and mescaline—increased body temperature, heart rate, blood pressure; loss of appetite, sleeplessness, numbness, weakness, tremors</i>
mescaline	buttons, cactus, mesc, peyote	I/swallowed, smoked	<i>Also for LSD—persistent mental disorders</i>
psilocybin	magic mushroom, purple passion, shrooms	I/swallowed	<i>Also for psilocybin—nervousness, paranoia</i>

Opioids and Morphine Derivatives			
codeine	<i>Empirin with Codeine, Fiorinal with Codeine, Robitussin A-C, Tylenol with Codeine:</i> Captain Cody, schoolboy; (with glutethimide) doors & fours, loads, pancakes and syrup	II, III, IV, V/injected, swallowed	<i>Pain relief, euphoria, drowsiness/nausea, constipation, confusion, sedation, respiratory depression and arrest, tolerance, addiction, unconsciousness, coma, death</i> <i>Also, for codeine—less analgesia, sedation, and respiratory depression than morphine</i>
fentanyl and fentanyl analogs	<i>Actiq, Duragesic, Sublimaze:</i> Apache, China girl, China white, dance fever, friend, goodfella, jackpot, murder 8, TNT, Tango and Cash	I, II/injected, smoked, snorted	<i>For heroin—staggering gait</i>
heroin	<i>Diacetyl-morphine:</i> brown sugar, dope, H, horse, junk, skag, skunk, smack, white horse	I/injected, smoked, snorted	
morphine	<i>Roxanol, Duramorph:</i> M, Miss Emma, monkey, white stuff	II, III/injected, swallowed, smoked	
Opium	<i>Laudanum, paregoric:</i> big O, black stuff, block, gum, hop	II, III, V/swallowed, smoked	
oxycodone HCL	<i>Oxycontin: Oxy, O.C., killer</i>	II/swallowed, snorted, injected	
hydrocodone bitartrate, acetaminophen	<i>Vicodin:</i> vike, Watson-387	II/swallowed	

Stimulants			
amphetamine	<i>Biphetamine, Dexedrine:</i> bennies, black beauties, crosses, hearts, LA turnaround, speed, truck drivers, uppers	II/injected, swallowed, smoked, snorted	<i>Increased heart rate, blood pressure, metabolism; feelings of exhilaration, energy, increased mental alertness/rapid or irregular heart beat; reduced appetite, weight loss, heart failure, nervousness, insomnia</i>
cocaine	<i>Cocaine hydrochloride:</i> blow, bump, C, candy, Charlie, coke, crack, flake, rock, snow, toot	II/injected, smoked, snorted	<i>Also, for amphetamine—rapid breathing/tremor, loss of coordination; irritability, anxiousness, restlessness, delirium, panic, paranoia, impulsive behavior, aggressiveness, tolerance, addiction, psychosis</i>
MDMA (methylenedioxy-methamphetamine)	Adam, clarity, ecstasy, Eve, lover's speed, peace, STP, X, XTC	I/swallowed	<i>For cocaine—increased temperature/chest pain, respiratory failure, nausea, abdominal pain, strokes, seizures, headaches, malnutrition, panic attacks</i>
methamphetamine	<i>Desoxyn: chalk, crank, crystal, fire, glass, go fast, ice, meth, speed</i>	II/injected, swallowed, smoked, snorted	<i>For MDMA—mild hallucinogenic effects, increased tactile sensitivity, empathic feelings/impaired memory and learning, hyperthermia, cardiac toxicity, renal failure, liver toxicity</i>
methylphenidate (safe and effective for treatment of ADHD)	<i>Ritalin:</i> JIF, MPH, R-ball, Skippy, the smart drug, vitamin R	II/injected, swallowed, snorted	<i>For methamphetamine—aggression, violence, psychotic behavior/memory loss, cardiac and neurological damage; impaired memory and learning, tolerance, addiction</i>
nicotine	Cigarettes, cigars, smokeless tobacco, snuff, spit tobacco, bidis, chew	Not scheduled/smoked, snorted, taken in snuff and spit	<i>For nicotine—additional effects attributable to tobacco exposure; adverse pregnancy outcomes; chronic lung disease, cardiovascular</i>

Substances: Category & Name	Examples of Commercial & Street Names	DEA Schedule*/ How Administered**	Intoxication Effects/Potential Health Consequences
Other Compounds			
anabolic steroids	<i>Anadrol, Oxandrin, Durabolin, Depo-Testosterone, Equipoise:</i> roids, juice	III/injected, swallowed, applied to skin	<i>No intoxication effects/hypertension, blood clotting and cholesterol changes, liver cysts and cancer, kidney cancer, hostility and aggression, acne; in adolescents, premature stoppage of growth; in males, prostate cancer, reduced sperm production, shrunken testicles, breast enlargement; in females, menstrual irregularities, development of beard and other masculine characteristics</i>
Dextromethorphan (DXM)	<i>Found in some cough and cold medications; Robotripping, Robo, Triple C</i>	Not scheduled/swallowed	<i>Dissociative effects, distorted visual perceptions to complete dissociative effects/for effects at higher doses see "dissociative anesthetics"</i>
inhalants	<i>Solvents (paint thinners, gasoline, glues), gases (butane, propane aerosol propellants, nitrous oxide), nitrites (isoamyl, isobutyl, cyclohexyl); laughing gas, poppers, snappers, whippets</i>	Not scheduled/inhaled through nose or mouth	<i>Stimulation, loss of inhibition; headache; nausea or vomiting; slurred speech, loss of motor coordination; wheezing/unconsciousness, cramps, weight loss, muscle weakness, depression, memory impairment, damage to cardiovascular and nervous systems, sudden death.</i>

*Schedule I and II drugs have a high potential for abuse. They require greater storage security and have a quota on manufacturing, among other restrictions. Schedule I drugs are available for research only and have no approved medical use; Schedule II drugs are available only by prescription (unfillable) and require a form for ordering. Schedule III and IV drugs are available by prescription, may have five refills in 6 months, and may be ordered orally. Some Schedule V drugs are available over the counter.

**Taking drugs by injection can increase the risk of infection through needle contamination with staphylococci, HIV, hepatitis, and other organisms.

***Associated with sexual assaults.

Downloaded from <http://www.drugabuse.gov/DrugPages/DrugsOfAbuse.html>, September 15, 2008

Federal Trafficking Penalties

DRUG/SCHEDULE	QUANTITY	PENALTIES	QUANTITY	PENALTIES
Cocaine (Schedule II)	500–4999 grams mixture	First Offense: Not less than 5 yrs, and not more than 40 yrs. If death or serious injury, not less than 20 or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual. Second Offense: Not less than 10 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50 million if not an individual.	5 kgs or more mixture	First Offense: Not less than 10 yrs, and not more than life. If death or serious injury, not less than 20 or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual. Second Offense: Not less than 20 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual. 2 or More Prior Offenses: Life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.
Cocaine Base (Schedule II)	28–279 grams mixture		280 grams or more mixture	
Fentanyl (Schedule II)	40–399 grams mixture		400 grams or more mixture	
Fentanyl Analogue (Schedule I)	10–99 grams mixture		100 grams or more mixture	
Heroin (Schedule I)	100–999 grams mixture		1 kg or more mixture	
LSD (Schedule I)	1–9 grams mixture		10 grams or more mixture	
Methamphetamine (Schedule II)	5–49 grams pure or 50–499 grams mixture		50 grams or more pure or 500 grams or more mixture	
PCP (Schedule II)	10–99 grams pure or 100–999 grams mixture	100 gm or more pure or 1 kg or more mixture		
PENALTIES				
Other Schedule I & II drugs (and any drug product containing Gamma Hydroxybutyric Acid)	Any amount	First Offense: Not more than 20 yrs. If death or serious injury, not less than 20 yrs, or more than life. Fine \$1 million if an individual, \$5 million if not an individual. Second Offense: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.		
Flunitrazepam (Schedule IV)	1 gram			
Other Schedule III drugs	Any amount	First Offense: Not more than 10 years. If death or serious injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual. Second Offense: Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1 million if an individual, \$5 million if not an individual.		
All other Schedule IV drugs	Any amount	First Offense: Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual.		
Flunitrazepam (Schedule IV)	Other than 1 gram or more	Second Offense: Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if other than an individual.		
All Schedule V drugs	Any amount	First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual. Second Offense: Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.		

DRUG	QUANTITY	1st OFFENSE	2nd OFFENSE *
Marijuana (Schedule I)	1,000 kg or more marijuana mixture; or 1,000 or more marijuana plants	Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than \$10 million if an individual, \$50 million if other than an individual.	Not less than 20 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75 million if other than an individual.
Marijuana (Schedule I)	100 kg to 999 kg marijuana mixture; or 100 to 999 marijuana plants	Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than \$5 million if an individual, \$25 million if other than an individual.	Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75 million if other than an individual.
Marijuana (Schedule I)	More than 10 kgs hashish; 50 to 99 kg marijuana mixture More than 1 kg of hashish oil; 50 to 99 marijuana plants	Not less than 20 yrs. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine \$1 million if an individual, \$5 million if other than an individual.	Not less than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if other than an individual.
Marijuana (Schedule I)	Less than 50 kilograms marijuana (but does not include 50 or more marijuana plants regardless of weight) marijuana plants; 1 to 49 marijuana plants;	Not less than 5 yrs. Fine not more than \$250,000, \$1 million if other than an individual	Not less than 10 yrs. Fine \$500,000 if an individual, \$2 million if other than individual
Hashish (Schedule I)	10 kg or less		
Hashish Oil (Schedule I)	1 kg or less		

Downloaded from: <https://www.dea.gov/sites/default/files/2021-12/Trafficking%20Penalties.pdf>, September, 2022.

Note: These are only federal penalties and sanctions. Additional state penalties and sanctions may apply.

Help for Alcohol & Drug Abuse:

LBC Wellness Center

Miller Hall – Lancaster

717.560.8215

nurse@lbc.edu

Southeastern PA A.A.

Philadelphia, Pennsylvania

<http://www.aasepia.org>

Phone:(215) 923-7900

LBC C3 Counseling Center

Miller Hall- Lancaster

717.560.8200 X5581

C3@lbc.edu

America's Keswick

Drug and Alcohol Rehabilitation Center

Whiting, NJ 08759

<https://addictionrecovery.org/>

1-800-453-7942

Lancaster Alcoholics Anonymous (A.A.)

Lancaster, Pennsylvania

<http://www.lancasteraa.org>

Phone:(717) 394-3238

Answering Service:(717) 394-3238

NA - Narcotics Anonymous

Lancaster, PA

(717) 393-4546

<https://lancasterpana.org/lcana-crou-ton-meeting-list/>

Washington Area A.A.

Washington, District of Columbia

<http://www.aa-dc.org>

Phone:(202) 966-9783

Annual Fire Safety Report

The Higher Education Opportunity Act (HEOA) requires two (2) new safety-related requirements on institutions that participate in federal student financial aid programs which follow:

1. Fire Log: Institutions must keep a fire log that states the nature of the fire, date, time, and general location of each fire in on-campus student housing facilities. LBC complies with this rule by including all fire-related incidents in the Daily Log. To view the most recent incidents please visit the Public Safety Administrative offices located in the lower level of Miller Hall. Requests older than 60 days must be directed to the Director of Public Safety. Information will be made available within two (2) business days of a request for public inspection.

2. Annual Fire Safety Report: Institutions with on-campus student housing facilities must publish annually a fire safety report that provides information on campus fire safety practices and standards. LBC complies with this regulation by including all fire-related incidents at on-campus student housing facilities as part of the *Annual Security & Fire Safety Report*. Information contained in this annual fire safety report includes: number and cause of fires at all on-campus student housing facilities; number of fire-related deaths; related injuries; value of fire-related property damage; information on evacuation procedures; fire safety education and training programs; fire safety systems in each student housing facility; number of regular mandatory supervised fire drills; and policies on portable electrical appliances, smoking and open flames. The *Annual Security & Fire Safety Report* must include three (3) years of data.

If a fire occurs in any building, community members should immediately notify Public Safety by dialing Ext. 8247 from an on-campus phone or (717) 560-8247 from any cell phone. If a member of the LBC community finds evidence of a fire that has been extinguished, and the person is not sure whether Public Safety has already responded, the community member should immediately notify PSD to investigate and document the incident.

The campus fire alarm systems alert community members of potential hazards. Community members are required to heed an activated fire alarm system and evacuate a building immediately. Use the nearest available exit to evacuate the building. Gather outside at a minimum distance of 100 feet from the building. Community members should familiarize themselves with the exits in each building.

When a fire alarm is activated, the elevators in most buildings will automatically recall to a pre-designated fire safe floor. Occupants should use the stairs to evacuate the building. If you are caught in the elevator, push the emergency phone button or alarm. The emergency phones in elevators on campus ring to Public Safety.

Fire Protection Equipment/Systems

All residential buildings and most college buildings are equipped with automatic fire detection and alarm systems which are monitored by an alarm monitoring company 24 hours a day, 365 days a year.

Health and Safety Inspections

Resident Assistants & Resident Directors perform regularly scheduled residential inspections. Residents are notified beforehand of the inspection process. The inspections are conducted to identify safety violations as well as conditions which may be detrimental to the health or well-being of the wider residential community.

The inspections include a visual examination of electrical cords, sprinkler heads, smoke detectors and other life safety systems. In addition, each room is examined for the presence of prohibited items such as candles, halogen lamps, open coiled appliances, pets, etc. Rooms are also examined for evidence of prohibited activity such as smoking in the room, removal of door closers, unauthorized door locking or alarm mechanisms, removal of screens or other equipment, tampering with life safety equipment, etc. This inspection also includes a general assessment of cleanliness of the room, including food and waste storage.

Conditions warranting follow up are reported to the Residence Life staff, e.g., Resident Directors, for follow up. Resident Directors are expected to communicate with those residents, apply sanctions which can range from fines to expulsion from housing; and to document such follow up.

The resident's signature on the Community Life Covenant signifies their acceptance of and responsibility for abiding by residential and College policies as provided through all printed publications, web sites, email and other vehicles. Specific Health and Safety policies and procedures are outlined in the Student Handbook. Per the agreement, Student Services may enter any room at any time for the purposes of inspection, establishment of order, maintenance, extermination, inventory correction, cleaning, or in case of emergency or other reasonable purposes.

Beginning in 2021, the Manheim Township Fire Marshall conducts an annual fire safety inspection of the entire campus in conjunction with the Public Safety Department and Physical Plant Department.

Fire Safety Education and Training

Fire safety education programs for all students living in on-campus student housing are held at the beginning of the fall semester through a Residence Hall mandatory safety meeting. These

programs are designed to: familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire and distribute information on the College's fire safety policies. Evacuation procedures for students with disabilities are also addressed during training sessions. Resident Assistants/Advisors (RA) receives training in fire safety during RA orientation prior to the start of the semester.

If a fire occurs, or the building's fire alarm system is activated, students are instructed to evacuate areas per the evacuation routes and proceed to designated assembly areas. They are to remain in that location until informed they can re-enter the building by college officials.

Fire Definitions

Fire: Rapid oxidation of combustible material accompanied by heat, light and smoke of combustible material, which is found outside of its normal appliance, whether or not it is extinguished prior to arrival of emergency services.

Fire-related Deaths: Number of persons who were fatalities because of a fire incident, including death resulting from a natural or accidental cause while involved in fire control, attempting a rescue, or persons escaping from the fire scene (an individual who dies within one (1) year of injuries sustained as a result of a fire).

Fire-related Injuries: Number of persons receiving injuries from fire-related incidents, including an injury from a natural or accidental cause who received medical treatment at a local medical facility. This includes first responders attempting to control the fire, attempting a rescue, or persons escaping from the fire scene. Persons may include students, faculty, staff, visitors, firefighters, or any other individuals.

Estimated U.S. Dollar Loss Related to Fire Incidents: Estimated total U.S. dollar loss of both contents and structure or property destroyed because of a fire incident, not loss of business.

Evacuation Procedures Posted: When a fire alarm is activated, evacuation is mandatory. DO NOT use elevators; evacuate the building using the nearest available exit and proceed to a point a minimum of 100 feet from the building to begin an accountability and assessment process.

Fire Alarms Monitored by Contracted Alarm Monitoring Company: Fire alarms are monitored 24 hours a day, seven days a week, 52 weeks a year by a contracted monitoring service.

Fire Safety Training Programs Delivered: Number of training programs delivered by Fire and Emergency Services or other responsible persons of authority within the College to occupants of residence halls, concerning fire prevention and preparedness.

Buildings Equipped with Fire Alarm Systems and Smoke Detectors: Buildings that have functional fire alarm systems and smoke detectors installed. Please note, all residence halls are equipped with a functional fire alarm system and smoke detectors.

Buildings Protected with Automatic Sprinkler System Throughout: Indicates an automatic sprinkler system protects all areas of a building.

Fire Drills: The number of supervised scheduled drills or actual events at campus residence halls, which are facilitated and certified by Public Safety in cooperation with assigned College building personnel and at times with Manheim Township Fire Rescue. A minimum of two (2) drills are conducted throughout the year to familiarize students, faculty and staff with emergency procedures and individual roles.

Fire Policies for On-Campus Student Housing Facilities

1. Portable Electrical Appliances: Hot plates, halogen lamps, immersion coils, window air conditioners, freezers, dishwashers, washing machines, and open-coil appliances are prohibited in college residences unless installed and provided by the College, as they pose a threat of electrical overload and/or fire. Space heaters may only be used when installed by Physical Plant and approved through Public Safety & Residence Life.

Microwaves, computers, stereos, televisions, radios, irons, non-commercial hairdryers, and other similar appliances are permitted, unless specifically prohibited by the residence staff. All appliances must have a manufacturer's label that shows the electrical ratings and listings by a nationally recognized testing laboratory (e.g., ETL, UL, etc.). We strongly recommend the use of surge protectors. Caution should be taken to prevent fire hazards resulting from excessive use of appliances and over-dependence on power strips and extension cords.

Lamps: A Special Safety Advisory – The use of halogen lamps is prohibited.

- Carefully read all safety instructions and warnings that accompany any lamp.
- Never use bulbs of a higher wattage or of a different style than is recommended by the manufacturer's instruction.
- Never remove or discard a bulb that is hot to the touch; don't try to operate a lamp that has damaged or missing parts.
- Do not place lamps near clothing, draperies, or bedding, as incidental contact with the lamp bulb could ignite the material. Keep lamps away from windows, bunk beds, and closets.
- NEVER place materials such as towels or clothing on top of lamps.
- Avoid placing lamps in location where they may be knocked over.
- Always remember to turn off or unplug any lamp when changing bulbs or when leaving your room/apartment.
- Taking proper precautions and guarding against potential hazards posed by lamps will help ensure community safety.

2. Smoking: Smoking, including hookahs, e-cigarettes, vape pens, and other smoking paraphernalia, is prohibited in all residential buildings, academic buildings and campus grounds. Those who violate this policy may face disciplinary actions, fines, and possible termination of their Housing Agreement.

3. Open Flames: Fire or smoke producing articles, such as Bunsen burners, portable stoves, kerosene lamps, cut trees, incense and candles are prohibited in residences. Possession of hibachis, barbecue grills, smokers, potpourri burning units or other fire-starting devices/ substances is prohibited in residences, as is their use in residential areas or adjacent outdoor space without staff supervision. Violators are subject to judicial action and criminal prosecution. Open flames are not permitted. Open flames are a leading cause of house fires nationwide. The lighting and burning of candles, incense, or any other item with an open flame is not permitted. Candles are not permitted for decorative purposes.

Fire Safety Tips

FIRE EXTINGUISHERS

FIRE SAFETY AND PROPER USE



FOR LARGE FIRES, EVACUATE IMMEDIATELY. FOR SMALLER FIRES (WASTEBUCKET-SIZED), USE A FIRE EXTINGUISHER AND FOLLOW THE P.A.S.S. INSTRUCTIONS.

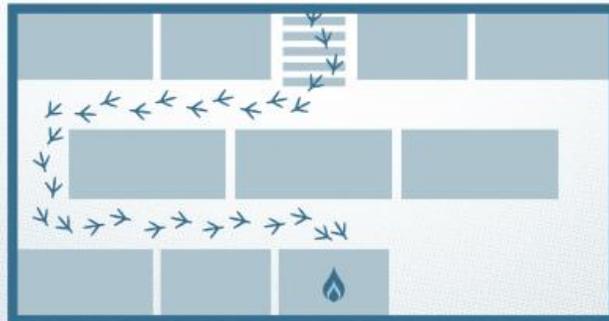
- P PULL:** PULL THE SAFETY PIN FROM THE FIRE EXTINGUISHER HANDLE.
- A AIM:** AIM THE NOZZLE, CONE, OR HORN AT THE BASE OF THE FIRE.
- S SQUEEZE:** SQUEEZE THE TRIGGER, STILL AIMING AT THE BASE OF THE FIRE.
- S SWEEP:** SWEEP FROM SIDE TO SIDE, CONTINUING TO HOLD DOWN THE TRIGGER, UNTIL THE FIRE IS OUT. BEWARE OF REFLASH.

FIRE EMERGENCIES

AND EVACUATION

IF YOU HEAR A FIRE ALARM, EVACUATE IMMEDIATELY. CLOSE DOORS BEHIND YOU AS YOU LEAVE. REMAIN CALM. WHEN EVACUATING, REMEMBER:

- 1 CHECK DOORS FOR HEAT BEFORE OPENING. DO NOT OPEN IF THE DOOR KNOB FEELS HOT AND FIND AN ALTERNATIVE ROUTE OUT OF THE BUILDING.
- 2 WALK CALMLY BUT QUICKLY. DO NOT PUSH OR RUN. USE HANDRAILS IN STAIRWELLS, AND STAY TO THE RIGHT. DO NOT USE ELEVATORS!
- 3 ASSIST PEOPLE WITH DISABILITIES. BE SURE TO ASK THEM HOW YOU CAN HELP.
- 4 ONCE SAFELY OUTSIDE, DIAL 911 AND MOVE AWAY FROM THE BUILDING. WATCH FOR FALLING GLASS AND DEBRIS.
- 5 KEEP ROADWAYS AND WALKWAYS CLEAR FOR EMERGENCY PERSONNEL.
- 6 DO NOT RETURN TO THE AREA OF THE FIRE UNTIL NOTIFIED BY OFFICIALS THAT IT IS SAFE TO DO SO.



Fire Statistics & Safety Amenities per Residence Hall

Fire Safety Amenities for All On-Campus Residence Halls					
Location	Fire Alarms Monitored by Alarm Company	Building Equipped with Full Sprinkler System	Building has Smoke Detectors & Fire Alarm	Fire Evacuation Plans Posted & Training Conducted	# of Evacuation Drills Conducted Per Year
Clemens	Yes	No	Yes	Yes	4
Weber Apt	Yes	No	Yes	Yes	4
Peterson	Yes	Yes	Yes	Yes	4
Weber	Yes	Yes	Yes	Yes	4
East Hall	Yes	Yes	Yes	Yes	4

*For the 2021-22 academic year Clemens Hall did not function as a residence hall.

2022 Reported Fires by Building for all LBC Residence Halls									
Location	Total Fires	Fire #	Date	Time	Cause	# Of injuries requiring treatment at a medical facility	# Of deaths related to the fire	Value of property damage	Case #
Clemens	0	0	N/A	N/A		0	0	0	
Weber Apt	0	0	N/A	N/A		0	0	0	
Peterson	0	0	N/A	N/A		0	0	0	
Weber	0	0	N/A	N/A		0	0	0	
East Hall	0	0	N/A	N/A		0	0	0	
2021 Reported Fires by Building for all LBC Residence Halls									
Location	Total Fires	Fire #	Date	Time	Cause	# Of injuries requiring treatment at a medical facility	# Of deaths related to the fire	Value of property damage related to fire	Case #
Clemens	0	0	N/A	N/A		0	0	0	
Weber Apt	0	0	N/A	N/A		0	0	0	
Peterson	0	0	N/A	N/A		0	0	0	
Weber	0	0	N/A	N/A		0	0	0	
East Hall	0	0	N/A	N/A		0	0	0	
2020 Reported Fires by Building for all LBC Residence Halls									
Location	Total Fires	Fire #	Date	Time	Cause	# Of injuries requiring treatment at a medical facility	# Of deaths related to the fire	Value of property damage related to fire	Case #
Clemens	0	0	N/A	N/A		0	0	0	
Weber Apt	0	0	N/A	N/A		0	0	0	
Peterson	0	0	N/A	N/A		0	0	0	
Weber	0	0	N/A	N/A		0	0	0	
East Hall	0	0	N/A	N/A		0	0	0	

For the 2021-22 academic year Clemens Hall did not function as a residence hall.

Plans for Future Improvements in Fire Safety

The College continues to assess and upgrade fire safety equipment as an ongoing process to ensure that all equipment meets National Fire Safety standards. Future improvements will be made as needed as part of the ongoing assessment process.

For questions or concerns regarding any of the information or statistics contained within this report, please contact the Director of Public Safety, Mr. Robert Wegman at rwegman@lbc.edu or 717-560-8200 extension 5338.

-Updated 09/2023

